

CITY OF WINCHESTER
COMMON COUNCIL
MEETING MINUTES
MONDAY, FEBRUARY 18, 2013

Pledge of Allegiance – Mayor Croyle
Prayer – Mayor Croyle

Regular meeting @ 6:30 p.m.
Council Chambers / City Hall / 113 E. Washington St.

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk's roll call showed all City Council Members present.

Precinct 1	Councilor Larry Preston
Precinct 2	Councilor Tom Sells
Precinct 3	Councilor Santiago (Jim) Nunez Jr.
Precinct 4	Councilor Cynthia Acree
At Large	Councilor Todd Schroeder

Additional Officials Present:

Meeks Cockerill, City Attorney; Frank Lowrance, Street Department Superintendent; Kathy Bond, Parks Department Superintendent; and Mike Burk, Police Chief.

Citizens Present:

Tim Yost and Mr. Gary Girton

Media Present:

Bill Richmond (News Gazette)

Approval of the Minutes:

Councilor Preston moved to approve the minutes of the February 4, 2013 meeting minutes. Councilor Nunez seconded. Motion passed 5-0.

UNFINISHED BUSINESS

Survey Results

Clerk-Treasurer Haney presented the results of the survey which was mailed to property owners on January 21, 2013. 37 property owners are interested in the forgivable loan program, 74 property owners are interested in the recycling program, 30 property owners are interested in both programs, and 5 property owners are not interested in any programs. Mayor Croyle believes both of these programs are worth pursuing.

The results will be shared with the Aging in Place Program staff who presented the program to the City so they can assist the City in obtaining the funding for the project. The maximum loan amount is Fifteen Thousand Dollars (\$15,000.00) and 1/3 of the loan is forgivable each year the recipients meet the qualifications that are required. The loan is completely forgiven after three years. Councilor Acree

moved to begin the process for the forgivable loan program. Councilor Nunez seconded. Motion passed 5-0.

A minimum of 104 households are interested in the recycling program. Approximately five percent of residents in Winchester are interested in recycling.

Fountain Park Cemetery

Councilor Preston stated the Fountain Park Cemetery financial documents will be presented in June, 2013. Mr. Preston explained in 2010, Miller and Loyd CPA Group, completed a cash projection that extended to 2014. The cemetery is doing slightly better than the projection illustrated, but the income and expenses are very similar to the actual amounts. Councilor Preston explained the income and expenses. The burials and lot sales are decreasing slightly. The cremation process may increase in coming years; which is why the cemetery board decided to build the columbarium last year. The fixed expenses for cemetery per year are approximately Eighty Four Thousand Dollars (\$84,000.00). Councilor Nunez stated the Cemetery Board is attempting to bring interest back to the cemetery. Volunteers are being used to complete tasks. The Board Members are trying to use common sense when completing tasks. Clerk-Treasurer Haney reported the E. P. Miller Certificate of Deposit in the amount of Five Thousand Dollars (\$5,000.00) was redeemed and will be disbursed to the Fountain Park Cemetery. Councilor Acree asked what happens when the income does not support the cemetery. Attorney Cockerill stated a judge would determine who would take over the cemetery.

Safe Routes to School

Councilor Nunez stated he has heard many positive comments about the sidewalks which have been provided from this grant.

NEW BUSINESS

Ordinance No. 2013-3

Ordinance No. 2013-3 was presented by Councilor Nunez and was entitled, "AN ORDINANCE FOR THE CITY COUNCIL OF WINCHESTER AMENDING CHAPTER 74, SCHEDULE III, STOP STREETS, SUBSECTION (B) AND SUBSECTION (D)." Mayor Croyle explained this ordinance would affect the intersection at W. Franklin Street and S. Clem Street. Ordinance No. 608-1964 declares the intersection of North Street and Jackson Street is a four way stop. Attorney Cockerill stated the ordinance book needs to be verified. A City employee needs to compare the ordinances with each stop sign and make sure it is recorded properly. Mayor Croyle explained the processes of an intersection becoming a four way stop. At this time, the Council should do nothing about the Jackson Street and North Street stop signs. Ordinance 2013-3 pertains to the intersection of Clem Street and Franklin Street. Councilor Nunez stated he has spoken to many citizens who are in favor of a four way stop at that intersection. All of the neighbors are in favor of the four way stop too. Councilor Nunez stated painting the white paint "stop bars" on the streets at the stop signs would aid with helping the citizens know that the intersection is required to stop all four ways.

Councilor Schroeder moved to have the first reading of Ordinance No. 2013-3 by title only. Councilor Sells seconded. Motion passed 5-0. First reading complete. Councilor Schroeder moved to approve the first reading of Ordinance No. 2013-3. Councilor Sells seconded. Motion passed 5-0.

Councilor Schroeder moved to suspend the rules and have the second reading of Ordinance No. 2013-3 by title only. Councilor Nunez seconded. Motion passed 5-0. Second reading complete. Councilor Schroeder moved to approve the second reading of Ordinance No. 2013-3. Councilor Acree seconded. Motion passed 5-0. The third and final reading of Ordinance No. 2013-3 will be considered at the next regular meeting.

Public Concerns

Councilor Preston stated a wire is damaged on the street light located at Peck Drive. A repair quote has been requested and will be presented when received. The pole will also be repositioned to the other side of the sidewalk.

Councilor Nunez stated a vehicle on East South Street, going east, crossed Greenville Avenue into the private driveway. A "Dead End" sign needs to be posted in that area.

Councilor Nunez stated he spoke to the staff at Family Eye Care, 470 E South Street, concerning the location of stop signs in the area. On two of the stop signs, the four way stop signs are non-existent. These should also be replaced. Mr. Tim Yost stated INDOT standards will not allow the City to put Four Way signs under a Stop Sign, it has to say All Way.

Councilor Nunez explained the property owners who reside at 255 E. Greenville Avenue stated the street light is not working. In the past 18 months, their parked vehicles have been involved in collisions six times. They have been parking their vehicles at the Randolph County Youth Opportunities Center. Councilor Nunez explained he is relaying the conversations he has had with the citizens. It is 204 feet from the stop sign at Greenville Avenue and Oak Street to South Street. Traffic does not stop long enough at that intersection.

Councilor Nunez asked about widening the sidewalk located on W. Franklin Street as it has been discussed in previous meetings. Mayor Croyle stated the property owners who would be affected are not in favor of the project. Councilor Nunez stated the only reason Mr. Robert Oliver is not in favor of the project is because his foundation split when the sidewalk was installed (several years before) and it was not repaired. Five parking places could be added to the area. Councilor Nunez asked all of the property owners in the area which includes Beachler Enterprises, All About Flowers and Gifts, and Ohio Valley Gas Company and they were in favor of the project.

Department Reports

Mike Burk, Police Chief – submitted a written report.

Frank Lowrance, Street Department Superintendent – submitted a written report.

Kathy Bond, Parks Department Superintendent – no report submitted.

Bill Yost, Fire Chief – no report submitted.

Chris Martin, Waste Water Treatment Plant Superintendent – no report submitted.

Councilor Sells moved to accept the department reports as presented. Councilor Acree seconded. Motion passed 5-0.

Accounts Payable Vouchers

The end of January accounts payable vouchers totaled Forty Three Thousand Eight Hundred Forty Four Dollars and Ninety Nine Cents (\$43,844.99).

General Fund	\$5,047.12
Motor Vehicle Highway Fund	\$1,068.22
LLE Continuing Ed. Fund	\$275.00
Cumulative Capital Development	\$19.20
Win Pol Department Prof Development	\$134.24

Win Fire Department Prof Development	\$2.94
Employee Welfare Benefit Plan	\$37,065.81

The February 1 thru February 13 accounts payable vouchers totaled Eighty Two Thousand Six Hundred Thirty One Dollars and Fifty One Cents (\$82,631.51).

General Fund	\$32,605.04
Motor Vehicle Highway Fund	\$6,846.74
Light Fund	\$4,316.78
Court Cash Due County Fund	\$2,016.00
City Court User Fee Fund	\$896.00
Cumulative Capital Improvement	\$885.00
Fire Pension Fund	\$3,965.74
Donation K-9	\$78.99
Ambulance Non Reverting Fund	\$1,043.70
EP Miller Cemetery Fund	\$5,006.42
Employee Welfare Benefit Plan	\$18,509.56
Sidewalk Rehabilitation Fund	\$2,959.54
Animal Control Fund	\$77.00

The Payroll accounts payable vouchers totaled Eighty Seven Thousand Six Hundred Seventy Three Dollars and Sixty Four Cents (\$87,673.64). The total of all accounts payable vouchers totaled Two Hundred Fourteen Thousand One Hundred Fifty Dollars and Fourteen Cents (\$214,150.14). Councilor Preston asked if Auk, the Police K-9, had to get special food from the veterinarian. Chief Burk stated the dog is aging and they are trying to build up stamina with the special food. Councilor Acree asked what the life expectancy is for a Police Dog. Chief Burk stated it depends on the dog. It is important to have a good K-9 Officer. Chief Burk is currently seeking corporate sponsors to raise money to purchase another K-9 dog once Auk retires. Councilor Preston moved to approve the accounts payable vouchers. Councilor Nunez seconded. Motion passed 5-0.

Clerk-Treasurer's Report

The City's 2012 Annual Financial Report was submitted to the Department of Local Government and Finance and State Board of Accounts. The 100R Report and the Debt Management Report have also been submitted. The legal notice for the annual report will be published on February 19, 2013.

Electrical Quotes for City Hall

Clerk-Treasurer Haney asked if the Council Members had reviewed the quotes for the electrical repairs for City Hall. Mayor Croyle stated he had not seen the document. The quotes will be discussed at the next meeting. Mayor Croyle accepted a quote from Pro Glass to replace doors and door handles which would make the doors ADA Accessible.

Mayor's Report

Mayor Croyle will be attending a Mayor's Round Table in Indianapolis on February 19, 2013. Afterwards he will meet with the City's engineers to discuss current projects.

Mayor Croyle will be in Indianapolis on Thursday attending meetings.

Mayor Croyle will be touring the Randolph County YMCA childcare center addition on February 22, 2013.

Mayor Croyle will meet with INDOT Representatives for a field check for the Highway 32 project on February 21, 2013.

Several projects could be occurring in the spring of 2014.

The Randolph County Commissioners have approved for the bridge located on North Main Street to be repaired.

Announcements

(Unless stated otherwise, all meetings of the City Council begin at 6:30 p.m. at the City of Winchester City Hall.)

The regular meeting of the Board of Public Works and Safety will be on February 19, 2013 at 8:00 am in the Council Chambers.

The Randolph County Economic Development Board will meet February 19, 2013 at 7:00 pm.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Councilor Sells seconded. Motion passed 5-0. The February 18, 2013 meeting was adjourned at 7:15 pm.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney