

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, SEPTEMBER 2, 2014

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer's roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Todd Schroeder
Mr. Richard Gough

Additional Officials Present:

Mike Burk, Police Chief; Chris Martin, Waste Water Treatment Plant Superintendent; and Frank Lowrance, Street Department Superintendent (arrived at 8:12 am)

Approval of the Minutes

Mr. Gough moved to approve the minutes of the August 19, 2014 meeting. Councilor Schroeder seconded. Motion passed 3-0.

Dump Truck Bids

Mr. Gough presented a comparison spread sheet of the bids for the dump trucks (comparison sheet attached to minutes) that were opened at a previous meeting held on August 19, 2014. Mr. Gough explained many of the differences between the quotes. The differences in the axels were discussed. The tail pipes were discussed because they were specifically included in the quote. Many other items that were different between the quotes were discussed. Mr. Gough stated the issues with the warranty service could be problematic. With Weirs being further away than Selking, the service of the trucks could be an issue. Mayor Croyle stated the calculated gear speed from Weirs bid was better than the Selking bid. Mr. Gough stated that is not a big difference. Mr. Gough has reviewed the two quotes line by line and spelled out any differences between them. The differences in the quotes were discussed. Councilor Schroeder suggested not accepting any bid and making the bid packets more specific when rebidding the trucks. The emissions standards are changing but they are included in the original bids. Mr. Gough stated the differences in the bids are too different to accept either one. Some of the items were compared with the trucks that are currently being used. Mayor Croyle stated these quotes presented more questions than answers. Mayor Croyle stated the Board needs to look at the items that are questionable and add them to the bid if the trucks are going to be rebid. Mayor Croyle stated the ability to exercise the local contractor option will be included on the new bids. Mayor Croyle advised to either table the bids or reject the bids at this meeting. Mr. Gough asked to table the bids and get advice

from legal counsel and revise the specifications. Councilor Schroeder moved to table the bids until Mayor Croyle talks to Attorney Cockerill. Mr. Gough seconded. Motion passed 3-0. Mayor Croyle asked for a motion to authorize him to accept or rebid the trucks biased upon the advice of legal counsel. If a bid is accepted it has to be accepted as submitted. Mr. Gough moved to review the bids with legal counsel and revise the bid specifications if they are agreeable with the Council. The bids will be rejected, if necessary, then resubmitted. If legal counsel feels like it is necessary to rebid because of the questions that were raised during the initial bidding process we can reject the bids. But if they see no issue, the Board will have to make a decision rather to accept or reject the bids. Councilor Schroeder seconded. Motion passed 3-0.

Police Department Personnel

Chief Burk submitted a written report. Chief Burk announced Michael (Mike) Hummel, Police Officer, has resigned and his last day as a Police Officer was August 29, 2014. He will be paid thru September 16, 2014 after all vacation and PTO time is exhausted. The department is currently seeking reserve officers to fill openings in the schedule and also so the new police officer will already be trained. Chief Burk will come before the Board after September 16, 2014 to discuss hiring a reserve as a full time officer. Councilor Schroeder moved to accept the resignation of Officer Hummel. Mr. Gough seconded. Motion passed 3-0. Mr. Gough moved to initiate the hiring process. Councilor Schroeder seconded. Motion passed 3-0.

Waste Water Treatment Plant Report

Superintendent Martin stated a meeting was held with INDOT (Indiana Department of Transportation) on August 29, 2014. INDOT is planning on replacing a portion of the sanitary sewer located at State Highway 32 East on September 8, 2014. The sanitary sewer needs to be installed before the water lines. A discussion was about the potential traffic issues. A major concern is when the Drive Middle School traffic is in the area. INDOT will be putting a staging area around the bus barn that will function as the drop off/pick up place for the students as traffic permits. A police officer will need to be in the area once the project begins. The project is being delayed because of the utility relocation. The minor utilities are being difficult and delaying the project. The final letter has been submitted to IDEM (Indiana Department of Environmental Management) requesting the plant permit upgrade. A letter was received from IDEM that there will be a phosphorus limit in the next permit. Superintendent Martin is testing more frequently. The current permit expires September 2015. Superintendent Martin stated the chemicals for the plant are purchased from Hawkins Inc., who has an item that is added to the clarifiers to create more sludge, so it makes a bond with the phosphorus and pulls it into the sludge. A trial could be run on a tank to see if it will work before the equipment is purchased. Samples will be sent to Sherry Labs for testing. The permit will be specific as to when when the samples need to be tested. These items will be reviewed before any decisions are brought to the Board.

The flooding issues at Crestwood Drive have been resolved. Aaron Anderson, Culy Contracting, stated the area will be cleaned once the ground settles. The ground has to settle before anything else can be completed in the area.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The September 2, 2014 meeting was adjourned at 8:58 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney