

CITY OF WINCHESTER  
COMMON COUNCIL  
MEETING MINUTES  
MONDAY, FEBRUARY 16, 2015

Pledge of Allegiance – Mayor Croyle  
Prayer – Mayor Croyle

Regular meeting @ 6:30 p.m.  
Council Chambers / City Hall / 113 E. Washington St.

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk's roll call showed all City Council Members present.

Precinct 1	Councilor Larry Lennington
Precinct 2	Councilor Tom Sells
Precinct 3	Councilor Santiago (Jim) Nunez Jr.
Precinct 4	Councilor Leesa Friend
At Large	Councilor Todd Schroeder

Additional Officials Present:

Meeks Cockerill, City Attorney; Mike Burk, Police Chief; Bill Yost, Fire Chief; Gary Girton, County Commissioner; and Kathy Bond, Parks Department Superintendent

Citizens Present:

Dwight Albrecht, Melissa (Missy) Williams, Joe Younts, Deb Henning and Larry Preston

Media Present:

Darrel Radford, News Gazette

Approval of the Minutes:

Councilor Lennington moved to approve the minutes of the February 3, 2015 meeting. Councilor Nunez seconded. Motion passed 5-0.

Approval of the Agenda:

Mayor Croyle presented the agenda and asked if for any additions. Clerk-Treasurer Haney stated Resolution No. 2015-4 and Resolution No. 2015-5 should be added. Councilor Sells moved to approve the agenda as amended. Councilor Friend seconded. Motion passed 5-0.

UNFINISHED BUSINESS

Proposed Stop Sign Location - Beeson Drive and Kem Street

At the previous meeting a request was proposed to place a stop sign at the intersection of Kem Street and Beeson Drive. Once Council decides a stop sign is necessary, Attorney Cockerill would compose an ordinance. Councilor Lennington reviewed the area and does not believe there is much traffic in this

area. It could easily be a four way stop. Councilor Nunez stated many children play in that area. The number of parking spaces may decrease because of the setbacks for stop signs. Councilor Lennington moved to have Attorney Cockerill draft and ordinance for the stop sign. Councilor Sells seconded. Citizens may oppose or defend the ordinance once it is composed. The ordinance will require three readings before it is adopted. Motion passed 5-0. An ordinance will be presented at the next meeting.

#### Digital Information Sign

Councilor Lennington asked about the digital information sign located in front of City Hall. Mayor Croyle stated the antenna needed to be adjusted so the signal could be received. Both antennas must be in upright position for the signal to be sent and received. Upcoming events will be added to the sign in the near future.

#### City Court

Councilor Lennington stated the City Court is losing so much money because the City is only receiving Twenty Dollars (\$20.00) per infraction deferral. In the past the deferral program would cost One Hundred Twenty Dollars (\$120.00) because it lasted twelve months. Now the deferral program costs Sixty Dollars (\$60.00) a lasts six months. When the program lasted a year, the City would receive Forty Dollars (\$40.00) per infraction deferral. Councilor Lennington has spoken to David Daly, Randolph County Prosecuting Attorney, and he has agreed to pay the City Forty Dollars (\$40.00) per infraction deferral again. The other Council Members thanked Councilor Lennington for this work on this project.

#### NEW BUSINESS

#### Park's Department Report

Superintendent Bond is working towards being a licensed arborist. Superintendent Bond reported a new soil enhancer, called Bio-Carbon, has been used around trees to help during times of drought and through hot summer months. The Street Department waters the trees downtown during the summer. This soil enhancer is applied on top of the soil where the roots are located. A document was presented showing what the soil enhancer is made of and how it will affect the trees. This can be used with new trees that have recently been planted and only needs to be used once. The total amount of the project will be One Thousand Four Hundred Forty Four Dollars and Twenty Cents (\$1,444.20) for 102 trees. This is a onetime investment. It is better if the product is used when the trees are planted. Superintendent Bond will perform all the necessary work. Councilor Nunez asked if the trees will need to be injected. Superintendent Bond will not need to inject the trees; it is a product that goes into the soil. Mayor Croyle believes this is a good program and has value. The Council will review this information and make a decision at the next meeting. Councilor Nunez asked if another company makes this soil enhancer and if a quote from another company can be received. Plant Management Systems is the only producer of this product.

#### Resolution No. 2015-4

Resolution No. 2015-4 was presented by Superintendent Lowrance and was entitled, "RESOLUTION APPROVING THE SALE OF 2000 INTERNATIONAL DUMP TRUCK TO THE CITY OF UNION CITY, INDIANA." This is an inter-local agreement between the City of Winchester and the City of Union City for the purchase of a dump truck.

Councilor Schroeder moved to have the reading of Resolution No. 2015-4 by title only. Councilor Sells seconded. Motion passed 5-0. Reading complete. Councilor Schroeder moved to approve the reading of Resolution No. 2015-4. Councilor Sells seconded. Motion passed 5-0. Thus it becomes Resolution No. 2015-4.

### Resolution No. 2015-5

Resolution No. 2015-5 was presented by Superintendent Lowrance and was entitled, "RESOLUTION APPROVING THE SALE OF 2001 INTERNATIONAL 4700 DUMP TRUCK TO THE CITY OF UNION CITY, INDIANA." This is an inter-local agreement between the City of Winchester and the City of Union City for the purchase of a dump truck.

Councilor Schroeder moved to have the reading of Resolution No. 2015-5 by title only. Councilor Lennington seconded. Motion passed 5-0. Reading complete. Councilor Sells moved to approve the reading of Resolution No. 2015-5. Councilor Schroeder seconded. Motion passed 5-0. Thus it becomes Resolution No. 2015-5. The revenue from the sale of the trucks is receipted into the Motor Vehicle Highway (MVH) Fund.

### Fountain Park Cemetery Financial Update

Mr. Larry Preston, financial secretary, Fountain Park Cemetery, was present to present the Fountain Park Cemetery Financial Update. The fiscal year of the cemetery is June to June. A financial report was submitted for the period of January 1, 2014 to December 31, 2014. 69 burials were performed (14 of these were cremations); cremations increased from the previous year. The 2014 receipts were One Hundred Thirty Nine Thousand Two Hundred Seventeen Dollars (\$139,217.00) and the expenses were One Hundred Forty Five Thousand Seven Hundred Fifty One Dollars (\$145,751.00). The net loss for 2014 was Six Thousand Five Hundred Thirty Four Dollars (\$6,534.00). The net loss for the current year is Fifteen Thousand Four Hundred Six Dollars (\$15,406.00). The current available cash is Two Hundred Fifty Five Thousand Four Hundred Dollars (\$255,400.00). Joe Mullens is the sexton for the cemetery, Suzanne Fogleman, is the office manager, and Mike Shannon is the monument salesman (he also works 20 hours per week). The average net loss is Ten Thousand Dollars (\$10,000.00) per year over the last five years. The cost of most services was increased by 10% in 2014. Many improvements and purchases were made. Two new mowers were purchased, the backhoe was repaired, the house and office were renovated, a computer and copy/printer was purchased, a new roof was installed on the house/office, and a new snow plow was purchased. A new 5 year contract was signed for the farm ground. To date four niches in the columbarium have been sold, 44 niches remain. The City may need to help with the expenses of the Cemetery to keep it running. A full financial report will be submitted in July. In the summer two part time employees will be hired to work 20 hours per week. Mayor Croyle complemented the current Cemetery Board. Mayor Croyle discussed what will happen if the Cemetery runs out of money. The insurance keeps increasing. Insurance, stone, and fuel are the largest expenses. The perpetual fund was discussed. The expenses have been about the same over the last five years. Councilor Schroeder asked if any upcoming expenses are anticipated. Mr. Preston stated no major expenses are being planned for at the current time. The operating costs keep increasing. Councilor Nunez stated Royce Myers suggested the tree branches need to be trimmed for the cement trucks. Water issues were addressed and the driveways were patched.

### Department Reports

Frank Lowrance, Street Department Superintendent –no report submitted.

Mike Burk, Police Chief – submitted a written report.

Kathy Bond, Parks Department Superintendent – submitted a written report.

Bill Yost, Fire Chief –submitted a written report.

Chris Martin, Waste Water Treatment Plant Superintendent – no report submitted.

Councilor Schroeder moved to approve the department reports. Councilor Sells seconded. Motion passed 5-0.

Accounts Payable Vouchers

The end of January accounts payable vouchers (APV) totaled Ninety Three Thousand Five Hundred Ninety Three Dollars and Fourteen Cents (\$93,593.14).

General Fund	\$2,198.88
Local Road and Street	\$23,811.00
Motor Vehicle Highway Fund	\$3,082.94
Fire Dept. Non Reverting Training Fund	\$11.37
Operation Pull Over Grant	\$4,188.91
Aging in Place	\$49,412.00
Weed Assessment Fund	\$44,163.08

The February 1 thru February 13 accounts payable vouchers totaled One Hundred Eight Thousand Eight Hundred Thirty Seven Dollars and Ninety Eight Cents (\$108,837.78).

General Fund	\$43,082.76
Motor Vehicle Highway Fund	\$13,264.35
Light Fund	\$4,752.65
Court Cash Due County Fund	\$966.00
LLE Continuing Ed. Fund	\$3,243.17
City Court User Fee Fund	\$700.00
Cumulative Capital Improvement	\$4,237.05
Beeson Estate Farm Fund	\$517.19
Fire Pension Fund	\$3,184.05
Operation Pull Over	\$126.85
K-9 Donation	\$140.98
Police Department Donation Fund Walmart	\$11.25
Ambulance Non Reverting Fund	\$3,875.28
CEDIT	\$53,500.00
Winchester Police Professional Development	\$175.00
Fire Department Professional Development	\$96.16
Employee Welfare Benefit Plan	\$7,094.31
Weed Assessment	\$1,410.00
Sidewalk Rehabilitation Fund	\$419.30
Animal Control Fund	\$1,041.07

The Payroll accounts payable vouchers totaled Ninety Three Thousand One Hundred Eight Dollars and Seventy Nine Cents (\$93,108.79). The total of all accounts payable vouchers Two Hundred Ninety Five

Thousand Five Hundred Thirty Nine Dollars and Ninety One Cents (\$295,539.91). Councilor Schroeder moved to approve the accounts payable vouchers. Councilor Nunez seconded. Motion passed 5-0.

Clerk-Treasurer's Report

Clerk-Treasurer Haney stated the Annual Report for 2014 is being prepared and will be presented to the Council at the Council meeting March 16, 2015.

Public Concerns

Councilor Nunez stated WCCPC (Winchester Community Cultural Preservation Committee) would like to be on the agenda for the next Council Meeting.

Mayor's Report

Mayor Croyle will be having lunch with the Baker Elementary Kindergarten students on Thursday, February 19, 2015.

Mayor Croyle, Work One and Randolph Central School will be meeting on February 23, 2015 to discuss the Randolph Ready Initiative; more specifically job retention and expansion.

The survey stakes have been placed on Greenville Avenue for Phase 1 and Phase 2. The sites will be surveyed; once the surveying is complete the utilities can start relocating. A Construction Wage Hearing will be held on February 27, 2015; then the project will be advertised for construction.

Mayor Croyle met with Senator Raatz to discuss the legislative initiatives and the partnership with Randolph Central School Corporation, how the City utilized TIF Revenues and EDIT Revenues, among many other items.

Three new businesses recently located in Downtown Winchester: Sandifar Automotive Tire Center, Izzie's Boutique, and The Spaghetti Shoppe. The community is encouraged to support these new businesses.

Mayor Croyle sent Council members an email containing a link to the new City website. Council Members are encouraged to review the new website before the next meeting so any necessary changes can be completed. Councilor Friend has submitted her changes.

Announcements

The Board of Public Works and Safety Meeting will be held on February 17, 2015 at 8:00 am in the Council Chambers.

The Randolph County Economic Development Board Meeting will be held on February 17, 2015 at the Lighthouse Restaurant at 7:00 pm.

The Park Board Meeting will be held on February 19, 2015 at 5:30pm.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Councilor Nunez seconded. Motion passed 5-0. The February 16, 2015 meeting was adjourned at 7:11 pm.

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Mayor, Steve Croyle

ATTEST: \_\_\_\_\_  
Clerk-Treasurer, Vicki Haney