

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, DECEMBER 2, 2014

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer’s roll call showed all Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Todd Schroeder
Mr. Richard Gough

Additional Officials Present:

City Attorney, Meeks Cockerill; Mike Burk, Police Chief; Chris Martin, Waste Water Treatment Plant Superintendent; and Frank Lowrance, Street Department Superintendent

Approval of the Minutes

Mr. Gough moved to approve the minutes of the November 18, 2014 meeting. Councilor Schroeder seconded. Motion passed 3-0.

NEW BUSINESS

Street Department Report

Mayor Croyle complimented the Street Department saying, “ the downtown looks great” .
Mr. Gough asked about the status of the three dump trucks on order for the Street Department. Superintendent Lowrance is communicating with a representative from Selking International regarding the trucks. The trucks should be arriving within two or three weeks. Selking International will service the trucks.
The sanitation truck was inoperable for a week, the truck is back on schedule.
Bids were requested for the John Deere Loader; however no bids were submitted.

Police Department Report

A written report was submitted.

Waste Water Treatment Plant Report

Superintendent Martin reported the City’s responsibility of the State Highway 32 East project is complete except for the force main relocation; however the State Highway 32 project remains behind schedule.
A point repair will need to be completed on North East Street. The street was paved this year. One side of the main is running alongside the lateral.
The storm sewer is being installed at Vision Park.

Mayor Croyle asked if the amount of locates has decreased. Superintendent Martin stated they have not.

Sewage Affidavits

Rick Hawley, owner of the house trailer located at 120 Orange Street, has submitted a sewage affidavit for that property. The trailer has been removed. Councilor Schroeder moved to approve the sewage affidavit. Mr. Gough seconded. Motion passed 3-0.

Sidewalk Fund

Mayor Croyle asked what the balance is in the Sidewalk Rehabilitation Fund. Intersections need to be completed within the next year. Clerk-Treasurer Haney stated Twenty Four Thousand Eight Hundred Eighteen Dollars and Fifty Eight Cents(\$24,818.58) is the balance of the Sidewalk Fund. Revenue from River Boat Gaming monies provide a yearly distribution of approximately Thirty Thousand Dollars (\$30,000.00). Several of the sidewalks located around or near the City pool may be completed next year.

Paving

Mayor Croyle stated once the Randolph Central School project is complete, N. Union Street, from the entrance to the park to East Fourth Street will be repaved. The sidewalks in this area are too narrow. Options for parking on Union Street near the park were discussed.

Adjournment

There being no further matters to discuss, Councilor Schroeder moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The December 2, 2014 meeting was adjourned at 8:12 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney