**City of Winchester**

**Sidewalk Material Cost Reimbursement Request**

In an effort to improve Winchester’s sidewalks and conform to ADA regulation the City Council of the City of Winchester has set aside proceed from riverboat gambling to be used for this purpose.

The City Council has charged the Winchester Board of Works with establishment of guidelines for sidewalk rehabilitation assistance.

The following requirements shall apply.

* Applications must comply with “The City of Winchester Code of Ordinances, Title IX, Sections 96.06 through 96.14.”
* This program is for the rehabilitation of existing sidewalks within the public right-of-way. New sidewalk construction will not be considered. No funds will be authorized for work on private property.
* The Winchester Board of Works reserves the right to deny any request.
* The City of Winchester shall not be held liable for workmanship.
* The City of Winchester may pay up to 70% of the cost of materials (concrete, tree and root removal, stone, reinforcing mesh, or other approved material to be incorporated into the finished work), not to exceed $2,000 per individual property.
* Assistance may include the cost of tree or tree root removal.
* The City of Winchester shall pay the Homeowner unless otherwise specified. The Homeowner will be responsible for paying any contractors used on the work.
* In order to be reimbursed for the costs associated with the rehabilitation of existing sidewalks under the City of Winchester Sidewalk Rehabilitation Assistance Program, the Homeowner shall provide the following to the Winchester Board of Works and receive approval prior to the start of work:
1. Copy of the approved Application for Sidewalk Rehabilitation Assistance (see attached).
2. Sketch of sidewalk improvement limits, showing dimensions of sidewalk replaced. Dimensions shall include the length, width and distance from the edge of the sidewalk to the closest adjacent street.
3. Homeowner shall provide an estimated quantity (in Cubic Yards) and unit price for each Cubic Yard of concrete required to complete the work prior to approval of the request.
4. Documentation of costs of authorized tree or tree root removal.
5. Documentation of quantity and unit cost of other materials (mesh, stone, reinforcing steel).
* The city will provide prefabricated detectable warning plates for use on City sidewalks. Please contact the City of Winchester for these plates.
* Intersections shall be ADA Compliant.
* All work shall meet or exceed City of Winchester Concrete Sidewalks Typical Details and Notes and be ADA compliant. Prior to release of payment for reimbursement work shall be inspected by the City of Winchester and approved by the City Board of Works.
* A lack of any or all of the required documents may result in denial of reimbursement for the cost of the sidewalk replacement to the Homeowner.
* Priority shall be given to high traffic areas (i.e. school routes, major thoroughfares, etc.)

Applications for assistance may be picked up at the office of the Clerk-Treasurer, 113 East Washington Street, Winchester, Indiana 47394 or may be obtained through the City of Winchester website at [www.winchester-in.gov](http://www.winchester-in.gov).

**City of Winchester**

**Sidewalk Inspection Report**

**(to be completed by the City of Winchester)**

Date:

Homeowner Name:

Address:

Is the quality of the work acceptable?

Measurements of improvements:

CONCRETE: Length (ft) multiplied by

Width (ft) divided by 9 equals square yards

Square Yards x 0.11 yd = cubic yards of concrete

STONE: Length (ft) multiplied by Width (ft)

divided by 9 equals square yards x 0.167 tons/syd (for 3” of stone) =

 tons

Ramps—confirm all ramp construction includes truncated domes Yes No

Does sidewalk match the width of adjacent existing sidewalks? Yes No

Confirm sidewalk slope is minimum of ¼” per foot towards street Yes No

Additional Comments:

Inspected by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent Chris Martin Contact Information: 765-584-1331 or Shean Bosworth 584-2764

**Application for Sidewalk Rehabilitation Assistance**

**(to be completed by Homeowner)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # ( \_\_\_\_\_ ) \_\_\_\_\_-\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address Requesting Rehabilitation Assistance (if different from above)

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item** | **Description** | **Unit** | **Quantity** | **Unit Cost** | **Total** |
| 1 | Concrete | CY |  |  $  |  $  |
| 2 | Stone | Tons |  |  $  |  $  |
| 3 | Tree/Stump Removal | Each |  |  $  |  $  |
| 4 | Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  $  |  $  |
| 5 | Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  $  |  $  |
| 6 | Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  $  |  $  |
| **Total Requested Assistance Costs** |  **$** |

**City of Winchester Board of Works**

**Action Item**

**(to be completed by the City of Winchester)**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Sidewalk Rehabilitation Assistance Request Approval: Yes \_\_\_\_\_\_ No \_\_\_\_\_\_