

CITY OF WINCHESTER
COMMON COUNCIL
MEETING MINUTES
MONDAY, NOVEMBER 6, 2017

Regular meeting @ 6:30 p.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Byrum
Moment of Silence – Mayor Byrum

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer’s roll call showed all City Council Members present.

District 1	Councilor Larry Lennington
District 2	Councilor Tom Sells
District 3	Councilor Dave Furby
District 4	Councilor Leesa Friend
At Large	Councilor Missy Williams

Additional Officials Present:

Meeks Cockerill, City Attorney; Rich Tucker, Police Chief; and Sean Bosworth, Street and Park Superintendent.

Citizens Present:

Chris Lay, Jason Allen, Bob McCoy, Trevor Oakerson, Rhonda DeFrees, Joni Bilbrey, Kristopher H. Bilbrey, Jakob Bilbrey, Marsha Cockerill, Jonnetta Boolman, Mindy Winningham, Lavina Medler, Robin Vickery, Alison Syme, Amanda Whiteneck, Carla Fouse, Tom Boggs, Jeff Bullard, Lynn Humphrey, Rick Study, Brody Tarter, Errol Klem, Julie Furby, Debbie Henning, Jim Wallace, Ed Dunham, Betty Ashley, Joan Ashley, Conan Wallace, Shannon Schumacher, Chief Operating Officer for Volunteers of America (VOA) Indiana, and Brett Dodd (Strategic Planning Studio Owner/Tenant Representative for 313 S Meridian Street.

Media Present:

Bill Richmond (Star 98.3)

Approval of the Minutes:

Councilor Lennington moved to approve the meeting minutes of the October 19, 2017 meeting. Councilor Friend seconded. Motion passed 5-0.

Public Concerns:

Missy Williams, 37 Stonebridge Drive, stated she has believed in this project since the project was first published in January 2017. This will be a revenue neutral project. Volunteers of America (VOA) will pay the loan payments and project costs. Mrs. Williams would like to merit Mayor Byrum with this project, but she is losing sleep over the costs of the project. Mrs. Williams has listened to the meeting recordings many times to determine what has been said. It is a great use of the church building. Mrs. Williams stated she would have had reservations about the projects if it was in her parent’s

neighborhood; the purpose of the project is very good. The City's commitment to the project in the lease is a concern. VOA should have to put more into the project. Councilor Williams is going to ask the other council members to resend the current ordinance, slow the project down and look at other possibilities. Mrs. Williams suggested the County taking over this project because they will have wind turbine revenue that could be used. Replacing floors and windows in the facility were discussed. Other options for this facility should be discussed. Mrs. Williams does not support spending 1.3 Million Dollars on this project to have it done right. But she does support the project; the lease is still a big issue.

Mr. Bob McCoy, 196 S. Tamarac Drive, stated he has no problem with the City asking the County for money for this project. Mrs. Williams stated the bids are so high for the renovation project. Mr. McCoy agrees that the bids are high but where was everyone when Ardagh was given 25 Million Dollars in tax abatements. This equates to Seven Hundred Sixty Nine Thousand Dollars (\$769,000.00) per year. Even with these abatements the companies give no guarantee that they will stay in Winchester. Marujun has an abatement that equates to Three Hundred Thirty Three Thousand Dollars (\$333,000.00) per year; all the TIF districts are still in debt. One Million Three Hundred Thousand Dollars is very minimum when compared to these other projects. Councilor Williams has spoken to parents whose children have been in these situations and most of them want their children away from Winchester for rehabilitation. Richmond has opened a rehabilitation center that could serve this purpose; Mayor Byrum asked where the people from Richmond would go to get away from their hometown. Councilor Furby stated it is not fair to compare this project to the glass factory because they provide jobs for citizens and provide a tax base. Mr. McCoy asked how long those jobs will be here. Mr. Furby stated it is unknown. This could be another project like the wind turbine that will cost the City money. Councilor Sells stated this facility will create some high paying jobs for the people who work at the facility; the project has merit from an economic perspective. The moral and medical sides of this project should also be reviewed. Councilor Williams asked why rehabilitation does not start when people are in the county jail; the City's money could be put to a better use. The County and City needs to start working together on this project because it is going to affect a lot of people. Councilor Furby asked what the Circuit Breaker loss was this year. Clerk-Treasurer Haney stated the anticipated loss is over Eight Hundred Thousand Dollars (\$800,000.00).

Marsha Cockerill, 400 S. Meridian Street, asked if the project does not proceed if the City is still going to purchase the church's property. No commitment has been made to purchase the church. Councilor Sells stated the current discussion is about re-evaluating the project, not stopping the project. Councilor Lennington stated he called Jon vonArx III, President/CEO of Volunteers of America of Indiana, to ask about the project. If the City does not provide a facility the VOA is not interested in coming to Winchester. Councilor Lennington stated everyone needs to be in one place when this project is discussed; many questions cannot be answered because the Councilor's do not know the answers. This project will be discussed when the bids are presented this evening.

Kristopher Bilbrey, 318 S. Meridian Street, stated in the 279 days since this was first discussed many meetings have been held but it seems like the City is right back to where they started in January. The multiple people working on this project were discussed. Mr. Bilbrey does not have a problem with the program; his problem is with the plan that connects the VOA to the City of Winchester. The problem is with what the VOA does not do. The people who will be helped with this program is such a small cross-section of the people who need help. Men, women, teenagers and the elderly all need help with addiction. Thirty Seven Thousand Six Hundred Seventeen Dollars (\$37,617.00) has already been spent on miscellaneous items between October 2016 and August 2017. Another Seventeen Thousand Two Hundred Eighty Dollars (\$17,280.00) that could also be spent on the City's Attorney for this project. Three attorneys in Indianapolis have not billed for their input into this project yet. The hourly rates for the attorneys were discussed. The project will need to be completed with most of the add on items or it will not be sufficient to use. This is an additional Three Hundred One Thousand Dollars (\$301,000.00)

added to the project costs. The total cost so far, without the three mentioned attorneys, is One Million Two Hundred Eighty One Thousand One Hundred Ninety Seven Dollars (\$1,281,197.00). Mr. Bilbrey stated the Mayor wants the Council Members and Citizens to be okay with paying this bill. Mr. Bilbrey stated every step of the way there have been issues with the project; this could mean that the project should not be completed. The people need to be helped, but this is not the best way to do this. A solution has not been found to this problem. Mr. Bilbrey would like the Council Members to vote against the resolution that is presented tonight; or table the resolution until the project is defined. The ordinance should be repealed and the bids should be rejected.

Dr. Alison Syme, 226 E. South Street, stated there is only a 15-bed facility in Indianapolis that houses addicted women with their children in the State of Indiana. Many facilities are available for men and women in the region to get help if they overdose. Dr. Syme stated women with children is the greatest need and has the largest impact in the world of addiction. Addicted mothers having babies while addicted is a major issue. The total amount spent on this project so far is .02% of the total budgeted amount. The estimated costs for the three Indianapolis attorneys is .03% of the budgeted amount. These are all expected costs in this type of project and are not unreasonable costs. The church may renegotiate the costs of the facility. The old hospital is not the correct structure for a rehabilitation home environment; this will not facilitate an effective program. Approaching the County about this project, since it will have a county benefit, is a great idea. Ms. Ashley stated Mayor Byrum has told everyone no addicted babies will be born at Winchester hospital. Dr. Syme stated addicted babies are born in the hospital every week; the staff does not know they are addicted until the mothers come to the hospital to deliver. Mayor Byrum stated Winchester does not have a Neonatal Intensive Care Unit (NICU). Dr. Syme stated if a baby is born addicted to drugs they are transferred to a different hospital. Mrs. Humphrey asked why only one bid was received. People here need to be helped; people in the jail need to be helped. She is not against a treatment center but it should not be ran by the City.

Trevor Oakerson, 961 S. Main Street, stated the citizens have not seen the City getting involved with the community. Solutions could be asked of the citizens. The solutions and deterrments of each solution should be discussed before a decision is made. This has not been an organized process. It is insulting for this plan to be discussed as something that has been planned and gone through a process because this has not happened.

Cannon Briggs, 201 W. Orange Street, stated he has been a contractor for 15 years. The itemized quote will be presented at the bid opening later in this evening. Bid packets were sent to every contractor that was registered in Randolph County. It was advertised in two newspapers. The quote is a public document and will be available for review tomorrow in the Clerk-Treasurer's Office. The sprinkler system, security system and windows were all included in the bids.

Lynn Humphrey, 321 S. Main Street, stated if the county statistics are reviewed Randolph County is one of the lowest income counties in the state. The burden of this project should not fall on the lowest paid citizens in the state. A grass roots program should be started instead of this type of facility. Randolph County needs a low cost, high impact program. The Winchester House will be a high cost, low impact program. This is too big of a burden to put on Randolph County.

UNFINISHED BUSINESS

502 S. Meridian Street

A bid for 502 S. Meridian Street was presented. John Haines submitted a bid for Two Hundred Fifty Dollars (\$250.00). Mr. Haines will be responsible for all transfer costs. Councilor Lennington moved to accept the bid from Mr. Haines. Councilor Friend seconded. Motion passed 5-0.

Beeson Trail

Councilor Williams does not think much trail could be developed with the money available. It will cost One Hundred Thousand Dollars (\$100,000.00) for the bridge across the creek. Mayor Byrum has been in contact with the Department of Natural Resources (DNR) but another firm could be contacted for the environmental study. Councilor Williams wants to know what the trail cost per linear foot. An estimate can be given, but the actual costs cannot be known until the project begins. The City does not even know if all the property can be acquired for the project. Councilor Williams does not support where the trail is going because it goes nowhere. Councilor Sells stated the location is his biggest concern. Councilor Williams moved to end the Beeson Trail Project. Councilor Lennington seconded. Motion passed 4-1 with Council Sells casting the negative vote.

Union Street Semi-Trucks

Mayor Byrum stated an ordinance was drafted for semi-trucks to not be allowed on Union Street. This ordinance will be prepared and presented at the next meeting. The semi-trucks will be restricted on Union Street from Washington Street to Union Street.

Ordinance No. 2017-16

Ordinance No. 2017-16 was presented by Mayor Byrum and was entitled, "AN ORDINANCE FOR THE CITY COUNCIL OF WINCHESTER AMENDING CHAPTER 75 SCHEDULE 3 SUBSECTION A NO PARKING ZONES." The Council would like to restrict parking on both sides of Union Street from Washington Street to Union Street. Councilor Lennington stated this will affect two houses. The parking on North Street will be changed to allow more parking. Parallel parking could be placed on the south side of the street, but not the north side.

Councilor Sells moved to have the first reading of Ordinance No. 2017-16 by title only. Councilor Lennington seconded. Motion passed 5-0. First reading complete. Councilor Sells moved to approve the first reading of Ordinance No. 2017-16. Councilor Lennington seconded. Motion passed 5-0. Further readings will be tabled until the next meeting.

Union Street LPA Consulting Contract

Mayor Byrum stated LPA Consulting was granted additional time for the Union Street Project by the State of Indiana. The Director of INDOT (Indiana Department of Transportation) Greenfield District felt the contracts had reasonable justification for extended time with this project. This created additional time for the City's inspector. The total amount of additional time is Fifteen Thousand Twenty Seven Dollars and Fourteen Cents (\$15,027.14). Attorney Cockerill spoke to the contractor about the issues; the inspector is necessary on these types of projects. Councilor Lennington does not understand why the City has to pay the bill when the Water Company was the reason the work was delayed for 21 days. Either the water company or their insurance should pay for these costs. Councilor Lennington moved to deny the claim. Councilor Friend seconded. Motion passed 4-1 with Councilor Sells casting the negative vote.

NEW BUSINESS

Resolution 2017-9

Resolution 2017-9 was presented by Mayor Byrum and was entitled, "TERM MODIFICATION OF THE IHEDA LOAN TO THE CITY OF WINCHESTER." A draft of a letter was emailed to all Council Members regarding this resolution. Mayor Byrum stated this is an incredible, once in a lifetime opportunity, to borrow the money to purchase and renovate a building. This resolution would allow the City to pay

Twenty Five Thousand Dollars (\$25,000.00) each year that the IHCD (Indiana Housing & Community Development Authority) would match the money in a forgivable grant. In the sixth year, the City would pay One Hundred Sixty Five Thousand Dollars (\$165,000.00) and the IHCD would forgive Four Hundred Thousand Dollars (\$400,000.00). In this scenario, the City would be able to keep Two Hundred Ninety Thousand Dollars (\$290,000.00) in a Wings Fund to be dispersed however the community sees fit. The other options were presented. This project would create 20 good paying jobs. The amount of the loan the City pays back will stay in Winchester. How the Wings Fund money will be dispersed will be determined by a committee that will be formed after the fund is in place. The Two Hundred Ninety Thousand Dollars (\$290,000.00) in that fund could be invested and over time it would grow. It would be similar to the Goodrich Trust Fund. Mayor Byrum stated imagine the impact of this fund for future generations; it could impact the City in many ways. Councilor Williams moved to table this resolution for five minutes. Councilor Lennington seconded. Councilor Williams would like to move another item ahead of this resolution. The drug that the women will be taking during rehabilitation was discussed. The women will be able to work while on this drug because it is prescribed by a physician; not all women at the facility will be taking medication for their addiction. Councilor Lennington asked about the payments and matches. Mayor Byrum stated anything the City pays in the first five years will be matched as a forgivable grant. In the sixth year, the IHCD will forgive Four Hundred Thousand Dollars (\$400,000.00). The City will make payments to themselves. Mayor Byrum stated in April he was given authority to execute this project. If the City waits much longer, the IHCD will not hear this proposal and the City could miss this opportunity. Councilor Friend stated Mr. vonArx stated there is no expiration date for this project. Mayor Byrum asked how many people are on the waiting list for this project. Shannon Schumacher, Chief Operating Officer for VOA, stated more than 100 people is on the waiting list. Ms. Schumacher stated she understands the questions and concerns regarding this project. This is not business as usual. This is a unique project, so it is complicated and has been going for a long time. The Fresh Start Program is unique in this country because it is focused on addicted pregnant women. The project also partners with the Division of Family and Children. This program is a Private/Public Partnership that includes the State of Indiana. The Wings Model has never been proposed before. The State has a crisis on their hands and this is an opportunity to do something about it. This is a small-town problem, so the solutions need to start in the small towns. The state and VOA are committed to Winchester because this is where the problem starts. If this was an easy process all small towns would be starting facilities. Councilor Williams moved to resend ordinance No. 2017-2. The costs associated with this project were discussed. Attorney Cockerill stated in April when the ordinance was passed the total cost of the project was One Million One Hundred Thousand Dollars (\$1,100,000.00); that is the maximum amount that can be spent on this project. Attorney Cockerill stated to resend an ordinance, a new ordinance would need to be proposed and three readings would need to be approved. Amending an ordinance would also need three readings for approval. The amendment would need to be discussed at a meeting before a new ordinance could be drafted. Mayor Byrum stated this is not listed on the agenda tonight, so it could be discussed at the next meeting. Councilor Williams wants to resend the ordinance that allows the City to purchase the building and form a building committee. Councilor Williams thought she knew what was happening with the facility, but she does not. Mayor Byrum asked what she wants to know. The room requirements in the facility were discussed. Councilor Sells stated Mayor Byrum cannot enter into any lease or bid process without this resolution being passed. If this resolution is stopped, all other process stop. Mayor Byrum state the IHCD has already loaned the City Eight Hundred Fifteen Thousand Dollars (\$815,000.00) at 3% interest; this is the original term of the loan. The resolution presents an incredible alternation to this loan in the City's favor. Attorney Cockerill stated this resolution would modify the loan documents to reduce the amount of money that goes out of Winchester. This resolution allows the City to receive more money in return. This resolution does not affect the loan terms for this project. This money is not tied to a

specific address. If this resolution is not passed, the City will not know if these loan terms are available from the IHADA. The City is able to choose the method of payback for this loan. Mayor Byrum stated there is no harm in passing this resolution. Councilor Williams stated Mayor Byrum has told everyone he will not purchase the building without Council approval, but he could go purchase the building tomorrow. A discussion was held about the process of purchasing the building and receiving financing. There is a motion and a second to table Resolution No. 2017-9 for five minutes. Motion passed 5-0.

Ordinance No. 2017-2

Councilor Williams moved to amend Ordinance No. 2017-2 because it does not need to be in effect to for this project. A copy of the ordinance was presented. The ordinance was reviewed by the Council Members. The current resolution is only viable for the Meridian Street property; if another property would be used the loan terms would need to be modified. The bank who underwrites the loan would need to be contacted for the modification.

Resolution No. 2017-9

Councilor Sells moved to have Resolution No. 2017-9 read by title only. Motion died for lack of a second.

Bids for VOA Winchester House

Mr. Bret Dodd, SPS (Strategic Planning Studio) presented the bid from Pridemark Construction, Inc., for the renovation of the Winchester House. The first page presented is a snapshot of the entire project. When the bid documents were prepared, notices were published in the Palladium Item and News Gazette. The bid packet was also available electronically. All registered contractors in Randolph County were contacted regarding this project if they were part of the scope of work. A pre-bid meeting was held with 5 contractors present. Three contractors were interested in submitting a bid. One bid was submitted for this project. It is hard to receive multiple bids for these types of projects. Material costs have risen significantly in the past few years. Mr. Dodd stated this is the most unique bidding process he has ever conducted. The final estimate was approximately Thirty Thousand Dollars (\$30,000.00) higher than the bid. Pridemark was the bidder. The bid estimate will be provided to the Council. The extra costs associated with the project were discussed. Fifteen rooms have been designed for this project; the rooms will be capable of housing more than one person. 25 beds will be available through this project. The VOA has committed to finding the funding to finish the basement to make more room for people. Dr. Syme asked how much the basement buildout will cost. Mr. Dodd stated it will cost One Hundred Fifty Four Thousand Dollars (\$154,000.00). The total project budget is a base build of Seven Hundred Thirty Eight Thousand Dollars (\$738,000.00); with all the known soft costs it will be under the One Million One Hundred Thousand Dollars (\$1,100,000.00) budgeted. The contingencies in the bid were discussed. The project has been bid per State Statute. The base bid could be awarded contingent upon financing and acquisition of the building. The pre-construction activities could begin before the building is purchased and the financing is complete. The commitment to Pridemark will be limited to One Thousand Dollars (\$1,000.00) if the bid is accepted but the project does not proceed. An Environmental Phase One test was completed, and asbestos was found in the floor tiles and the ceiling tiles. All contractors were aware of this when the bids were released. This is not a health issue now, but the flooring could be replaced as an add on item. The lead pipes were discussed; the engineers did not reference any lead piping. Councilor Williams stated on page two of the document Mr. Dodd presented, it states the project cannot exceed 1.1 Million Dollars without prior authorization of the Council. When all other items are added to the project it will exceed 1.1 Million Dollars. Mr. Dodd stated the bid came in at less than was estimated. Councilor Williams stated if all the extra items are included, it will cost more than 1.1 Million Dollars. If the building is going to be remodeled it needs to be done right. Once

over 15 people are housed in the building it becomes industrial, so the requirements are different for the construction. Councilor Williams asked how much it would cost to build a building. Mr. Dodd stated the project is currently going to cost Eighty Three Dollars (\$83.00) per square foot; if the project is built from scratch it would cost approximately One Hundred Forty Dollars (\$140.00) per square foot. The roof is in really good shape; the heating and cooling systems are only four years old. The duct work will be reconfigured. Fresh air will be brought in through the system to improve the air quality. A water heater was added because of the showers. A bathroom was added in the basement and a lift station had to be installed. The sprinkler line was added, the water line size was increased, and meters had to be installed. A CCTV security system will be installed. This does not include soft costs, acquisition costs or any other subsequent costs. Councilor Williams stated a new building would be outside of a residential neighborhood. All of the costs would be covered by the One Million Eighty Six Dollars (\$1,000,086.00) as discussed. Mr. Jim Wallace stated he was a contractor and has never known of a job that costs this much to be approved with only one bid. More than one bid should be received for this project. By State Statute, the City must go through the bidding process, but the number of bids received is not defined. Mr. Dodd stated bidders outside of this area were contacted, but they did not feel like they could compete with the local contractors. New construction is easier than renovation. Mr. Wallace suggested rejecting the bid because there is no competition. Mayor Byrum stated the total project budget has changed because VOA has withdrawn the Seventy Five Thousand Dollar (\$75,000.00) environmental fee and Mayor Byrum is in negotiations to reduce the cost of the facility. Mr. Jason Allen does not know why more local contractors did not bid, but two contractors stated they have too much other work and will have difficulty working within the timeframe provided. Jan Blansett stated Mayor Byrum has been involved with someone who has issues this facility will combat. Mrs. Blansett stated her grandson has been affected by this epidemic and something needs to be done about it. No one is wanting to help these people for more than a few days. The Council is trying to do something to help. Mayor Byrum stated for the first 30 days in this program the people are not allowed outside of the facility without a social worker or escort. The bid does not have to be accepted tonight. The City has a thirty day hold period from October 31, 2017 to act on the bids. The cost of putting a bid together should be considered; this contractor may be willing to extend that time. Attorney Cockerill stated the City cannot sign the contract with the contractor until the IHEDA money is available. The City cannot sign the agreement until the loan is closed. If the IHEDA (Indiana Housing Community & Development Authority) resolution is going to be tabled, the committee needs to be notified. By not doing anything with the Wings resolution this opportunity may disappear. Councilor Williams stated section nine of the ordinance concerns her; she read section nine. If this section is amended Councilor Williams would be willing to proceed with the project. Attorney Cockerill stated the closing documents will be sent to all Council Members before the loan is closed. Mayor Byrum and Clerk-Treasurer Haney are required to sign the documents for the City. Attorney Cockerill stated this is a very common occurrence with loans, so meetings do not have to be held to sign documents. The actual loan documents cannot be reviewed until a closing date is set. IHEDA will give the City the closing documents. Councilor Friend stated even if the Council gets the documents and does not approve them, Mayor Byrum can still sign the document. The documents will be sent to everyone to gather comments then be sent back to IHEDA to discuss the comments. Mayor Byrum stated the City waited on the DLGF to hand down the ruling on the objectors of the project before it moved forward. The VOA Lease was discussed. Mayor Byrum suggested approving Resolution No. 2017-9 so the items can be presented to the IHEDA for consideration. This resolution has no bearing on the lease or current loan documents. Councilor Friend moved to have an amendment to Ordinance No. 2017-2 drafted for the next meeting changing section nine of the ordinance to add the Council approval must be obtained before proceeding with any documentation. The next meeting will be held on November 20, 2017 at 6:30 pm. Councilor Sells stated a special meeting could called for November 13, 2017 to discuss this ordinance. Attorney Cockerill suggested

waiting until after November 16, 2017 when the IHCD has their meeting. A special meeting was suggested so the Council's questions could be answered before the regular meeting on November 20, 2017. Mayor Byrum stated the lease with VOA is still amendable. Attorney Cockerill will draft the amended ordinance and send it to all Council Members; if someone has a different idea for the ordinance it can be addressed before the meeting. Councilor Sells moved to amend Ordinance No. 2017-2 to add the phrase "with prior approval of the Council" to the end of section nine. Councilor Lennington seconded. Motion passed 5-0.

Resolution No. 2017-9

Councilor Sells moved to have the reading of Resolution No. 2017-9 by title only. Councilor Friend would like to amend this resolution to state "with prior approval of the Council" before Mayor Byrum is able to sign any documents. Mayor Byrum stated number six on the letter will read "upon approval of the Council". Councilor Friend stated after all the amounts are forgiven by VOA, the total remaining will be One Hundred Twenty Five Thousand Dollars (\$125,000.00). The IHCD will forgive a total of Five Hundred Twenty Five Thousand Dollars (\$525,000.00). This is the proposal amount to the IHCD, it has not been approved. How the loan will be paid was discussed. Mr. Bilbrey stated the City Attorney has told the Council to hire a different attorney and now an hour later the Council is agreeing with the project. Mr. Bilbrey recommended hiring an attorney that represents the Council since Attorney Cockerill does not. Councilor Sells moved to approve the Resolution No. 2017-9 modifications to read "with approval of the Council" and change section three to Five Hundred Twenty Five Thousand Dollars (\$525,000.00). The document only concerns how the money is paid back to IHCD. Councilor Lennington seconded. Motion passed 3-1 with Councilor Furby casting the negative vote and Councilor Williams sustaining. Mayor Byrum stated pending the IHCD's decision on the City's resolution, which asks for modification in their offer, the City will hear Ordinance No. 2017-2 amendments at the next meeting. The document will be sent prior to the meeting on November 20, 2017 because Attorney Cockerill will not be present at that meeting.

Clerk-Treasurer's Report

Clerk-Treasurer Haney stated additional appropriations are being prepared for the Ambulance Fund and other various funds. These will be presented at the next meeting. Councilor Williams asked if everyone for the Winchester House project could be contacted to submit claims before 2017 ends, so everything could be paid this year. Only work that has already been performed can be paid; no work can be prepaid. The various vendors will be contacted for invoices.

Mayor's Report

Welcome Home for Christmas, sponsored by Winchester Main Street, will be held on November 30, 2017. A cobblestone market will be held during the day and a lighted parade will be held in the evening. The Christmas Tree on the Courthouse Square will be lighted at the end of the parade.

Adjournment

There being no further matters to discuss, Councilor Lennington moved to adjourn. Councilor Sells seconded. Motion passed 5-0. The November 6, 2017 meeting was adjourned at 8:55 pm.

Mayor, Shon Byrum

ATTEST: _____
Vicki Haney, Clerk-Treasurer