

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, SEPTEMBER 18, 2017

Regular meeting @ 5:00 p.m.
Council Chambers / City Hall / 113 E. Washington St.

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Alliance – Mayor Byrum
Moment of Silence – Mayor Byrum

The Clerk-Treasurer's roll call showed two Board of Public Works and Safety members present.

Mayor Shon Byrum

Bob McCoy

Tim Passmore absent

Additional Officials Present:

Meeks Cockerill, City Attorney; and Gary Moore, Fire Chief

Citizens Present:

Maddox Byrum, Lennox Byrum and Ethan Barndollar

Approval of the Minutes

Mr. McCoy moved to approve the minutes of the August 21, 2017 meeting as presented. Mayor Byrum seconded. Motion passed 2-0.

Fire Department Report

Chief Moore stated the Standard Operating Procedures (SOP) was presented at the last meeting. Mr. McCoy asked if a date in the SOP was a typo. Chief Moore stated the date is a typo and will be amended. Mr. McCoy moved to table the discussion until Mr. Passmore is present at the meeting to discuss the SOP. Mayor Byrum seconded. Motion passed 2-0.

Waste Water Treatment Plant Project Update

Mayor Byrum stated the project is almost complete. The next meeting could be held at the Waste Water Treatment Plant if the board so chooses. The building can be toured. Mr. McCoy was in favor of having a meeting at the plant. The next meeting will be held on October 16, 2017 at the Waste Water Treatment Plant at 5:00 pm. Clerk-Treasurer Haney will advertise the change of the location of the meeting.

SCADA Service Contract

Mayor Byrum stated the SCADA Service Contract was presented by Hurst Technical and will cost Fourteen Thousand Four Hundred Dollars (\$14,400.00). The Waste Water Treatment Plant has never had a service contract for the SCADA system but it would be very beneficial for them. The contract provides them with updates to the software as well as technical support when needed. The City is currently paying as needed for these services. The internet connectivity issues were discussed at the

plant. The past claims for Hurst Technical were discussed. Mr. McCoy moved to table the agreement until Mr. Passmore and Superintendent Martin are present to discuss the contract.

Fire Department New Hire

Mr. McCoy asked if the female firefighter was hired. Chief Moore stated she has been hired; the 1977 Fire Pension was slow to approve her for coverage under the pension. The Ambulance service has been running for one year and is progressing as expected.

Accounts Payable Vouchers

Clerk Treasurer Haney presented the accounts payable vouchers for the end of August totaling One Hundred Sixty Two Dollars and Seventy Three Cents (\$162.7.). September 1 to September 13 accounts payable vouchers totaled Sixty Thousand Five Hundred Thirty Three Dollars (\$60,533.00). The Payroll accounts payable vouchers totaled Eighteen Thousand Eight Hundred Sixty Two Dollars and Eighty Cents (\$18,862.80). The total of all accounts payable vouchers is Seventy Nine Thousand Five Hundred Fifty Seven Dollars and Seventy Three Cent (\$79,557.73). Mr. McCoy asked about a claim to Melton's Tanning and Video for Two Hundred Sixty Dollars (\$260.00). Mayor Byrum explained ServPro was hired to clean sewage that backed up into their basement; this was the City's responsibility because the employees were jet-rodding the area. Mr. McCoy moved to approve the accounts payable vouchers. Mayor Byrum seconded. Motion passed 2-0.

Adjournment

There being no further matters to discuss, Mr. McCoy moved to adjourn. Mayor Byrum seconded. Motion passed 2-0. The September 18, 2017 meeting was adjourned at 5:11 pm.

Mayor, Shon Byrum

ATTEST: _____
Clerk-Treasurer, Vicki Haney