

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY, FEBRUARY 18, 2019

Regular meeting @ 5:00 p.m. Council
Chambers / City Hall / 113 E. Washington St.

Mayor Byrum called the meeting to order and presided over the meeting.
Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed all Board of Public Works and Safety members present.

Mayor Shon Byrum
Mr. Bob McCoy
Mr. Bill Richmond

Additional Officials Present

Chris Martin, Waste Water Treatment Superintendent; Jon Reed, Police Chief; Dwayne Wiggins, Fire Chief; Sean Bosworth, Street/Park Superintendent and Meeks Cockerill, City Attorney;

Approval of the Minutes

Mr. Richmond motioned to approve the minutes of the January 21, 2019 meeting as presented. Mr. McCoy seconded. Motion carried 3-0.

Sewage Affidavits

Superintendent Martin explained that Marilyn Blansett, owner of the property located at 446 S. West St, plans to remove a trailer. Currently there is no sewage at the property. The trailer will be removed within six (6) months. Mr. Richmond moved to approve 446 S West St. Mr. McCoy Seconded. Motion carried 3-0.

Superintendent Martin also explained that there was recently a fire at the property located at 534 S West St, owned by Chad Allen. Clerk-Treasurer Haney raised the concern that the current balance of the property is Two Hundred and Eleven Dollars and Thirty-Nine Cents (\$211.39). The account has a delinquent amount that is owed for sewage and trash liens of Four Thousand One Hundred and Eighty-Five Dollars and Eight Cents (\$4185.08), which has been certified against the property tax collection to the Randolph County Treasurer. In conversation with Chris, they decided they could take the money off of the billing because it wouldn't be received and it's on the tax sale list now. She recommends that the Board of Works consider removing the billing from the property, though the balance has to be paid on it. Mr. McCoy moved to approve 534 S West. Mr. Richmond

seconded. Motion carried 3-0.

Sidewalk Rehab and Demolition

No business.

Fire Department Report

Chief Wiggans explained an agreement made between the City of Union City's Fire Department and the City of Winchester's Fire Department to help cover fires on busy days. Mr. Richmond spoke to Union City Fire, Chief Steve Shoemaker, about this idea. Chief Shoemaker is interested and will inform people about the agreement. Chief Wiggans said the departments have been doing this, but they're putting it on paper. Mayor Byrum asked about liability and insurance parties, but because there is a written agreement, it's helpful. Attorney Cockerill said it's about Fifteen Dollars (\$15) to purchase additional insurance. Attorney Cockerill said he thought the city already had a written agreement with White River that they could reuse.

Chief Wiggans wants to hire a part-time firefighter, paramedic, and coroner, Tim Crawford. Mr. McCoy moved to hire Tim Crawford part time. Mr. Richmond seconded. Motion carried 3-0.

Police Department Report

Chief Reed reported Officer Myers is currently attending the police academy and will hopefully complete it by the time another officer can enter.

The Town of Losantville gave the police department a police car after purchasing a new car. The Town Marshal asked if he could give the 2005 Ford Crown Vic vehicle to Winchester, in a bit of a trade for the free training previously given by Chief Reed. Chief Reed had them sign the title over, with no money exchanged. According to Attorney Cockerill, since no money was exchanged between governmental agencies nothing else is required. The car's odometer is at One Hundred Thousand (100,000) miles.

Chief Reed received a call Friday afternoon about Sig Sauer handguns, who currently supplies the department with the handguns that they use. They will no longer be carrying the handgun, so the department can no longer purchase it. Chief Reed is asking for quotes from other companies for a trade in. The models he's looked at cost less than the ones they use now. The 9 millimeter is the most cost-effective and he's receiving a quote from Smith and Weston. About half the guns are two years old. They pay about Six Hundred Dollars to Six Hundred and Fifty Dollars (\$600-\$650) per handgun currently. They can get guns from Smith and Wesson for about Four Hundred Dollars (\$400). The hidden cost of a gun is the new holster. They currently carry 45 ACP, which is expensive. In a 9 millimeter gun, the department can buy two cases of ammo for what it costs for a single 45 case. He's looking for a blessing, just in case. Chief Reed says there's a benefit to having officers carry the same gun, but an officer needs to carry a gun he or she is comfortable with, as long as it's from a reputable manufacturer. There was some conversation about choosing a manufacturer who wouldn't go out of business. Chief Reed cannot sell the holsters back. Mr. Richmond asked about the cost of the holster, which would be about One Hundred and Fifty Dollars (\$150). Chief Reed is hoping that a big enough credit will

allow him to trade the guns in and buy the holsters within budget. Chief Reed asks if something does look good, does he need to bring it before the Board. The board replied that it would be okay as long as the appropriation is within the police budget. Eventually, all the guns in the department would need to be replaced. It would cost approximately Five Hundred and Fifty Dollars (\$550) for Twelve (12) officers to replace each gun. A local store can't handle it, so the department will go through a distributor.

Wastewater Treatment

Superintendent Martin would like to get approval for the purchase of a 2016 GMC work truck. The Board of Works is aware of the discussion of the 2016 GMC. The old 2005 truck was purchased in 2007. The 2005 truck has Sixty-Seven Thousand (67,000) Winchester miles on it. The truck Superintendent Martin would like to purchase is a 2016 GMC from Sandifar Automotive Group, costing Forty-Two Thousand One Hundred and Forty Dollars (\$42,140).

Mr. Richmond motioned to approve the purchase and allow the Clerk-Treasurer to issue the disbursement. Mr. McCoy seconded. The motion carried 3-0.

Short Street Lift Station

Superintendent Martin reported the Short Street lift station is up and running. There were some issues and they had to bring a bypass pump in because the other was from 1972 and comes with a standard impeller. It is up to the contractor to trim the impeller. This bill will come through. During the cold snap, the generator wasn't run under load and when it flipped over it blew oil out, but there was no damage. He wanted to make the Board of Works aware. The first of the three new blowers were installed; the rest will be installed one at a time. Finally, we are first on the list to get the roof replaced.

Parks and Street Department

Superintendent Bosworth said that there's not much to report. The staff is plowing roads, replacing street signs, and picking up trash. Mr. Richmond asked how the city's stock of road salt was doing. Mr. Bosworth answered that the city had another One Hundred and Fifty (150) tons that they bought recently. Mr. McCoy asked about the Kleem Incorporated invoice for Eight Hundred and Twenty Six Dollar (\$826). Mayor Byrum explained that the stop signs and street signs used to be on two different poles, but now the street signs will be connected to the stop signs. Mr. Richmond asked why some intersections do not have a sign. Superintendent Bosworth answered that they were blown off or stolen, and they were trying to fix those. Mayor Byrum said they were using the Paser study, which showed the up-to-date GIS street catalog. They're waiting on the grass to start growing for signs. Superintendent Bosworth has been on top of potholes which are being filled by a total patcher and a Two (2) man crew, that fixes potholes all day, Five (5) days a week. He likes the temperature to be Fifty (50) degrees or above because the materials will set in the hole better. Mayor Byrum sent the document with the proposed streets to be paved this summer. Superintendent Bosworth replied they hope to get Two (2) done this year. Superintendent Bosworth is still waiting on the proposed increase for a Street Cut permit to be approved by the City Council later this evening, and hopefully the community crossing

grant recently submitted will be approved by INDOT (Indiana Department of Transportation).

Accounts Payable Vouchers

Clerk-Treasurer Haney presented the sewage utility Accounts Payable Vouchers (APV). APV for the end of January totaled Eight Hundred Fifty-Eight Dollars and Fifteen Cents (\$858.15). APV for February 1-12 totaling Fifty-Five Thousand, Six Hundred Twenty-Four Dollars and Eighty Cents (\$55,624.80). Payroll totaled Seven Thousand Seven Hundred Thirty-Six Dollars and Ninety-One Cents (\$7, 736.91). Total APV for sewage and utilities totaled Sixty-Four Thousand Two Hundred Nineteen Dollars and Eighty-Six Cents (\$64,219.86). Mr. McCoy moved to pay the sewage claims. Mr. Richmond seconded. Motion carried 3-0.

Clerk-Treasurer Haney reported the APV for the Police, Fire, and Street Departments from February 1st through 13th totaled Thirty-Eight Thousand Nine Hundred Sixty-Three Dollars and Seventy-Four Cents (\$38,963.74). Payroll for those departments equals Fifty-Five Thousand Ninety-Seven Dollars and Seventy-One Cents (\$55,097.71). Total accounts payable, including payroll, for those departments equal Ninety-Four Thousand Sixty One Dollars and Forty-Five Cents (\$94,061.45). Mr. Richmond asked about the line item for Kleenex. Clerk-Treasurer Haney clarified that this was mostly toilet paper in public buildings. Mr. Richmond moved to pay the accounts payable vouchers. Mr. McCoy seconded. The motion carried 3-0.

Adjournment

There being no further matters to discuss, Mr. Richmond moved to adjourn. Mr. McCoy seconded. Motion carried 3-0. The February 18, 2019 meeting was adjourned at 5:37 pm.

Mayor, Shon Byrum

ATTEST: _____
Clerk-Treasurer, Vicki Haney