

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY, MARCH 18, 2019

Regular meeting @ 5:00 p.m.
Council Chambers / City Hall / 113 E.
Washington St.

Mayor Byrum called the meeting to order and presided over the meeting.
Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed two Board of Public Works and Safety members present.

Mayor Shon Byrum
Mr. Bill Richmond
Mr. Bob McCoy Absent

Additional Officials Present

Chris Martin, Waste Water Treatment Superintendent; Dwayne Wiggins Fire Chief;;Meeks Cockerill, City Attorney and Shean Bosworth, Street/ Park Superintendent.

Citizens Present

Larry Plank and Nathan Goodman

Approval of the Minutes

Mr. Richmond motioned to approve the minutes of the February 18, 2019 meeting as presented. Mayor Byrum seconded. Motion passed 2-0.

Sewage Affidavits

Kathy Patterson, the owner of 216 S East Street, is going to tear down the house, on the property, within the month. There is no delinquent amount on it. The house is along the railroad tracks and hasn't been occupied for approximately 20 years. The City has a demolition application, which provides reimbursement for dumpster expenses, and Ms. Paterson will be contacted by Clerk-Treasurer Haney so she knows.

Mr. Richmond motioned to approve the sewage affidavit. Mayor Byrum seconded. Motion carried 2-0.

Mr. Plank, owner of the property located at 700 Short Street, is requesting a sewage affidavit. Currently, Three Hundred and Twenty-Five Dollars (\$325.00) is due on the account. Mr. Richmond stated the sewage will stop indefinitely, but not trash service because that will have to go through the council.

Mr. Richmond motioned to approve the sewage affidavit. Mayor Byrum seconded. Motion carried 2-0.

Sidewalk Rehabilitation Fund

Superintendent Martin spoke to Royce Myers, Myers Landscaping and Excavating, who had been awarded three contracts by the city last year: on Jackson Street, Fourth Street beside the park, and Union Street. He wanted to remind the Board that those funds were previously committed. Mayor Byrum asked about the expenditure allowance, which was

explained. Clerk-Treasurer Haney said the balance in the fund is Sixty-Four Thousand Two Hundred Dollars and Eighty-Five Cents (\$64,200.85). Superintendent Martin stated three projects would cost about Twenty Three Thousand Dollars (\$23,000). Trees (28) on the north end of the park had to be cut, which cost about Eight Thousand Dollars (\$8,000). Mayor Byrum asked if the board would be willing to take the Eight Thousand Dollar (\$8,000) bill from the sidewalk fund expenditure allowance. There's quite a bit of foot traffic and it's a liability. It opened up the backside of the park, allowing people through. There are people back there for the disc golf course, and the trees were a safety concern. The work is done, but more trees need to be done. They stopped when they reached the limits of the Eight Thousand Dollar (\$8,000) budget. Mayor Byrum asked to disburse the money from the sidewalk fund. The board was uncomfortable with the idea, as this is money available to the public. This is a decision for the council to make, as the fund would need to be amended or money would need to be moved from it. There was also some discussion about the definition of a sidewalk, from the concept of a sidewalk to the legal definition. Clerk-Treasurer Haney also mentioned that the Weed Assessment Fund or the Goodrich Park Trust Fund could be used to pay for the tree removal in the Park.

Fire Department

Fire Chief, Dwayne Wiggans, had no new business to report.

Police Department

Police Chief, Jon Reed, was not present and had no new business to report.

Wastewater Treatment Plant

Wastewater Treatment Superintendent, Chris Martin, said the Wastewater Treatment Plant Lab/Office Reroof Improvement project should be done this week.

Street and Parks Department

Street and Parks Superintendent, Shean Bosworth, said there are a few street signs that needed to be purchased again due to errors in how "Cable Street" (or "Cabel Street") and "Brown Street" (or "Browne Street") are spelled. The official spelling of the street could possibly be found on the Plat map. It's important for the post office. Different books said different things. At one point, Cable Road was spelled with a "K". In the original Plat book, Browne had an "E" on the end of it. Staff is waiting on the weather to do pothole and alley repair.

Accounts Payable Vouchers

Clerk-Treasurer Haney presented the Accounts Payable Vouchers (APV) for the end of the month of February, Sewage Utility, which equaled Forty-Two Thousand Two Hundred and Twenty-Eight Dollars and Six Cents (\$42,228.06). Accounts Payable Vouchers March 1-13 of which includes health insurance was Two Hundred Twenty-Three Thousand Nine Hundred Twelve Dollars and Twenty-Five Cents (\$223,912.25). Payroll equaled Twenty-Five Thousand Nine Hundred and Six Dollars and Twenty-Five Cents (\$25,906.25). Total APV equaled Two Hundred Ninety-Two Thousand and Forty-Six Dollars and Fifty-Six Cents (\$292,046.56).

Mr. Richmond moved to approve the APV. Mayor Byrum Seconded. Motion carried 2-0. The Board of Public Works and Safety Accounts Payable Vouchers which include the police, fire, and street end of the month was Eight Hundred Thirty-Six Dollars and Thirty-Eight Cents (\$836.38). Accounts Payable Vouchers March 1 – 13 of which includes health insurance was Six Hundred Twenty-Three Thousand Six Hundred Ninety-Five Dollars and Fifty-Nine Cents (\$623,695.59). Payroll equaled Fifty-Six Thousand Four Hundred Fifty-

One Dollars and Thirty-Four Cents (\$56,451.34). Total APV equaled Six Hundred Eighty Thousand Nine Hundred and Eighty-Three Dollars and Thirty-One Cents (\$680,983.31). Mr. Richmond moved to approve the APV. Mayor Byrum seconded. Motion carried 2-0.

Adjournment

There being no further matters to discuss, Mayor Byrum moved to adjourn. Mr. Richmond seconded. Motion carried 2-0. The March 18, 2019 meeting was adjourned at 5:39 pm.

Mayor, Shon Byrum

ATTEST:

Clerk-Treasurer, Vicki Haney