

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY, APRIL 15, 2019

Regular meeting @ 5:00 p.m.

Council Chambers / City Hall / 113 E.
Washington St.

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed all Board of Public Works and Safety members present

Mayor Shon Byrum
Mr. Bob McCoy
Mr. Bill Richmond

Additional Officials Present

Chris Martin, Wastewater Treatment Superintendent; Dwayne Wiggans, Fire Chief; Meeks Cockerill, City Attorney; Chuck Hoover, Assistant Police Chief; Shean Bosworth, Street and Park Superintendent; Bryan Conklin, Mayor of Union City, Indiana, and Steve Shoemaker, Fire Chief of Union City, Indiana.

Approval of the Minutes

Mr. Richmond moved to approve the minutes of the March 18, 2019 meeting as presented. Mr. McCoy seconded. Motion carried 3-0.

Sewage Affidavits

There were no sewage affidavits.

Sidewalk Rehabilitation and Demolition

Cathy Patterson, owner of the property located at 216 N. East Street, has plans to demolish the house. She's paid sewage and trash on the house for Nineteen (19) years, and Clerk-Treasurer Haney doesn't believe she has ever lived in it. Superintendent Martin has not been in touch with her on the demolition.

Mr. McCoy moved to approve the demolition application request. Mr. Richmond seconded. Motion carried 3-0.

Fire Department

Chief Wiggins reminded the Board of Works that he has been working with Union City, Indiana fire department to create a memorandum for mutual aid. This will provide better coverage for both Cities. Chief Shoemaker and Mayor Conklin came to the meeting to sign the mutual aid memorandum. Mr. McCoy said it sounds like a good plan. Mayor Conklin said this is a good step in the right direction for Randolph County. Chief Wiggins said this was a good indication of people getting along. Thus they provided a signed copy.

Chief Wiggins stated the ambulance purchase will probably be approved tonight and picked up tomorrow.

Police Department

As Chief Reed is out today, there is no report.

Waste Water Treatment

Superintendent Martin said they're having issues with raw sewage pumps. It will be necessary to purchase Two (2) dry units due to aging.

Street Department

Superintendent Bosworth reported he wished it would dry up a little for patching. Staff is patching numerous alleys and trying to get things back in shape from the winter. Mayor Byrum asked what the projected amount of time is for getting the alleys patched. Superintendent Bosworth said the total patcher is getting repaired. He also said staff has hot-boxed everything around town and when the road crumbles off they try to patch the sides. Staff has about Five (5) to Six (6) days left on alleys. Staff hauled in stone from Ridgeville and they have Two (2) to Three (3) employees working at a time. Most of the wear-and-tear on the alleys is due to the trash truck. Last year Superintendent Bosworth found a cheap chip-and-seal machine, which could be used in the alleys. It's either use that or pull the trash out of the alleys. Mr. McCoy asked if chip-and-seal would even work on some of those alleys. Maybe it would be better to go back to something like gravel. Superintendent Bosworth said it would work once they have the material down. The City has been milling alleys down where things are so packed down; however, it's the trash truck that's causing damage. He asks if they try to maintain it or get rid of the problem by trying to pull the trash out of the alleys, which didn't work very well last time it was tried. Superintendent Bosworth said there are some places the trash needs to be in the alley. Mr. McCoy asks if they could lease something other than a bobcat to level out the alleys. They could put something on the front of a bobcat, like a chip-and-seal machine that's eight-foot wide. Mr. McCoy asked about cooperation with communities or the County to get something done. Superintendent Bosworth said he's getting more and more complaints about the alleys.

Trash Pickup Request

Clerk-Treasurer Haney presented two requests for trash pick-up services at residential properties that are not in the city limits. The properties are located at 1151 Lakeview Drive and 399 Lakeview Drive. While these are outside of the City limits, the City does pick up the “ends” of Lakeview Drive on Three (3) of the properties. Mayor Byrum commented that they live across the road from the city, choosing to live in the country in new, high-dollar houses. Mr. McCoy said maybe a surcharge would be appropriate. Clerk-Treasurer Haney said that the previous administration approved trash pickup at Lakeview Drive. Mr. McCoy asks if the City would be responsible if the trash truck tore up grass or damages roads. Attorney Cockerill says “if you broke it you fix it.”

Superintendent Bosworth brought up Summers Pointe Condominium Association, which houses Fifty (50) residents, and the city repairs their streets, plows their streets, and fixes their streetlights. The association uses Bestway Disposal to pick up trash. If the City takes care of all those things, then why don't they pick up their trash? Mr. McCoy makes a similar point about Glyn Drive.

Mr. Richmond moved to approve the trash pick-up requests. Mr. McCoy seconded. Motion carried 3-0.

Accounts Payable Vouchers (APV)

The Accounts Payable Vouchers for Sewage Utilities at the end of the month equaled Eight Hundred Sixteen Dollars and Sixty-Three Cents (\$816.63). APV for April 1-10 equaled One Hundred Twenty-One Thousand Seven Hundred Twelve Dollars and Sixty-One Cents (\$121,712.61). APV for Payroll equaled Eighteen Thousand Three Hundred Eight Dollars and Thirty Cents (\$18,308.30). Total Sewage Utility Account Payable Vouchers One Hundred and Forty Thousand Eight Hundred Thirty-Seven Dollars and Fifty-Four Cents (\$140,837.54).

Mr. McCoy moved to approve APV for Sewage Utilities. Mr. Richmond seconded. Motion carried 3-0.

The Accounts Payable Vouchers for Police, Fire and Street, for April 1-10 equaled Ninety-Six Thousand Seven Hundred Fifteen and Four Cents. (\$96,715.04.) APV for Payroll equaled One Hundred Seven Thousand Eight Hundred Seventy-Six Dollars and Three Cents (\$107,876.03). Total APV equaled Two Hundred Four Thousand Five Hundred Ninety-One Dollars and Seven Cents (\$204,591.07). Assistant Police Chief Hoover clarified the purchase of the mini refrigerator for the Animal Shelter. This was a used refrigerator for the shelter, which keeps medicine.

Mr. Richmond moved to approve APV for Police, Fire and Street Department. Mr. McCoy seconded. Motion carried 3-0.

Delinquent Sewage Accounts

Clerk-Treasurer Haney submitted a final request for the Board of Public Works and Safety. The City Council voted to accept the properties of 213 Short, 534 South West, and 518 North West from the Randolph County Commissioners. These properties owe delinquent sewage amounts that need to be written off on those accounts due to being uncollectable debt. The certified total assessed to the real estate property taxes is what the Board of Works needs to consider. The total of Eleven Thousand Seven Hundred Twenty-Four Dollars and Three Cents (\$11,724.03),

which Clerk-Treasurer Haney is asking this Board to forgive the delinquent amounts. The delinquent amounts have been certified to the real estate taxes for sewage on the properties. This amount does not include the current delinquent sewage balance which she will ask for that at a later date. This is essentially debt forgiveness, as the cost will be absorbed by the City. The process is mostly a formality because the delinquent amount would never be paid. Mr. McCoy moved to approve the cost of Eleven Thousand Seven Hundred Twenty-Four Dollars and Three Cents (\$11,724.03). Mr. Richmond seconded. Motion carried 3-0.

Adjournment

There being no further matters to discuss, Mr. McCoy moved to adjourn. Mr. Richmond seconded. Motion carried 3-0. The April 15, 2019 meeting was adjourned at 5:27 p.m.

Mayor, Shon Byrum

ATTEST:

Clerk-Treasurer, Vicki Haney