

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY, MAY 20, 2019

Regular meeting @ 5:00 p.m. Council
Chambers / City Hall / 113 E. Washington St.

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed all Board of Public Works and Safety members present

Mayor Shon Byrum
Mr. Bob McCoy
Mr. Bill Richmond

Additional Officials Present

Chris Martin, Waste Water Treatment Superintendent; Dwayne Wiggans, Fire Chief; Meeks Cockerill, City Attorney and Sean Bosworth, Streets and Parks Superintendent.

Citizens Present

Dalton Brown and Cindy VanGordon, Fire Truck Salesperson for Donley Safety

Approval of the Minutes

Mr. Richmond moved to approve the minutes of the April 15, 2019 meeting as presented. Mr. McCoy seconded. Motion passed 3-0.

Sewage Affidavit

Shon and Vanessa Byrum, owners of the property located at 800 and 802 ½ Beeson Drive, would like the board to consider removing 802 ½ Beeson Drive from the sewage billing. The property is a single dwelling. Mr. McCoy moved to approve the affidavit. Mr. Richmond seconded. Motion carried 2-0, with Mayor Byrum abstaining.

Sidewalk Rehab and Demolition

Superintendent Martin explained there was an emergency demolition request for 209 W Franklin, owner of the property is Mark Marquis. Superintendent Martin explained that the property was having sewage problems. Mr. McCoy moved to approve 209 W Franklin. Mr. Richmond seconded. Motion carried 2-0, with Mayor Byrum abstaining.

Fire Department

Fire Chief Wiggins said that in his search for a new truck, he received three different quotes for financing. At the moment, the cost is Two Hundred Ninety-Nine Thousand Eight Hundred Six Dollars (\$299,806). This price includes Fifteen Thousand Dollars (\$15,000) worth of equipment that needed to be put on it. The department's other trucks are Thirty (30) years old. He received financing options from First Bankers, Indiana Bond Bank, and Old National Bank (ONB). Mr. McCoy asked if ONB could compete with the Indiana Bond, and Fire Chief Wiggins replied they couldn't. Mr. McCoy said that they're behind schedule in buying this truck, that his preference is to pay out of cash. Funding could come out of different funds, like LOIT (Local Option Income Tax), CCD (Cumulative Capital Development), and the Ambulance Fund. Fire Chief Wiggins said how much it would cost depends on the down payment. The amount of warranty also matters. Fire Chief Wiggins said that this became possible when he started looking at his budget and after the ambulance was paid off, they had Forty Thousand Dollars (\$40,000) left. He is willing to live within the means of his budget and finance it. Chief Wiggins is asking for approval.

Mr. Richmond moved to approve the purchasing of the fire truck. Mr. McCoy seconded. They discussed that it's up to the council to approve how it's going to be paid. There was discussion about how the funds would need to be appropriated by the council and that the public safety funds don't have enough to cover the purchase. Motion carried 3-0.

Fire Chief Wiggins said they now have rules and regulations for SOPs (Standard Operating Procedures), which will be put into effect on July 1, 2019 the board, signed the approval of the SOPs, which were approved in a previous meeting.

Police Department

Police Chief Reed gave a report from the police department. Austin Myers is back, having graduated from the Police academy. This is just in time for Officer Fodrea to leave for the academy. There's a new interest in reserve positions, and one person Chief Reed is requesting to hire as a reserve is Jordon Price. He worked with them for a while, and wants to come back as a reserve. He is a tier two graduate with a clean background. He'll fill shifts when not working at IU Health. Mr. McCoy moved to approve the hire. Mr. Richmond seconded. Motion carried 3-0.

Police Chief Reed said he's also in need of more drug-buy, to be appropriated from the budget, in the amount of One Thousand Dollars (\$1,000). Mr. McCoy said that he would need to go to the council for appropriation. Police Chief Reed said he planned to file for reimbursement to receive money from Randolph County.

Wastewater Treatment

Superintendent Martin gave a report from Waste Water Treatment. He said that they were considering the borings at the lagoons beginning in mid-June. They've used the proposed company before, and this is what they do.

The next update was the Xylem proposal. They had a return sludge pump go down in the basement and a second return sludge pump that is leaking. The pumps are old. The email he sent says that to repair the old one it would cost Thirty-One Thousand Dollars (\$31,000). To replace it with a new one would cost Thirty-Nine Thousand Four Hundred and Fifty-One Dollars (\$39,451). If they do two at the same time, then it will be Five Thousand Dollars (\$5,000) less. Mr. McCoy asked what the life of a refurbished pump was. Superintendent Martin said that the issue for refurbishing was the availability of parts. A refurbished pump is given a one-year warranty and a new one is given a complete warranty. He said this pump has been in service since 1981. There are a total of Six (6) in the basement now. He has a plan to replace these over the course of the next Three (3) years, within the budget. Superintendent Martin asked for permission to sign the contract to replace the pumps. Mr. McCoy moved to give permission to sign the contracts and purchase the pumps from Xylem. Mr. Richmond seconded. Motion carried 3-0.

Superintendent Martin said he's talked to Brian and Dick from HWC Engineering, who is preparing a letter for the residents on N Main St, concerning the sewer extension. He would like to have that letter sent out and have a public meeting at the next Board of Works Meeting so it can be finalized and sent out to bid. This would be at the June 17 meeting. Mr. McCoy said he will not be in attendance on the June 17 meeting. Superintendent Martin said he would get the draft sent.

The other proposal Superintendent Martin discussed concerned David Rees, owner of the property located at 928 Byrum Drive. He's been paying the sewage bill since at least 2006; however, he's not hooked on to the City Sewer. He asks to move forward and get the property hooked on to the sewer system. The expense of the hook up is Six Thousand Eight Hundred Twenty-Six Dollars (\$6,826). Mr. McCoy moved to approve hooking sewage to David Rees's property located at 928 Byrum St. Mr. Richmond seconded. Motion carried 3-0.

Superintendent Martin said he's requesting to enclose the lift station on Ludy St with a fence. There was a request from a resident near the lift station who has a young child who likes to wander in that direction. Mr. McCoy asked if there are working parts. There are, according to Superintendent Martin. He said at one point insurance may have suggested putting a fence around those. Superintendent Martin will provide quotes at the next meeting. Mr. McCoy asked if the old remnants can be removed, which they can't because they were piped through according to Superintendent Martin. Mr. McCoy asked if Mr. Lee is still on hold. Superintendent Martin said he wants to see where the budget is at the end of the year. Two (2) of the Three (3) blowers being replaced are completed.

Street Department

Superintendent Bosworth said the water company is doing better with street cuts. Crack sealing the City streets is coming up. The request to bidders was published in May and Mayor Byrum said they're giving contractors more time to get a quality bid, so there may not be paving done this year. He said they would give until May 2020 to get all the paving done. The City's applying for the Community Crossings Development Grant (CCDG) again. Mr. McCoy asked if they're

grasping from the last Paser Study. Mayor Byrum said they have to update it every Two (2) years but it's easy to update. The initial study was done in 2016, there was an update in 2018. There's a lot of street work to be done, but they need the weather to cooperate. Mr. McCoy asked what they see in the future of the pool. Superintendent Bosworth said the liner is good, and when it needs to be replaced liner construction isn't bad. It should last Ten (10) to Fifteen (15) years. The pump is working and the next thing that will need redoing is the pump house. This would make the pump house more handicap accessible. He said a good construction crew could do that pretty cheaply. He said the Pump House needs to be looked at in the next Five (5) years. It possibly needed to happen years ago, they had a scare last year when a valve burst.

Accounts Payable Vouchers (APV)

The APV for Sewage for the end of April totaled Six Hundred Ninety-Six Dollars and Eighty-Four Cents (\$696.84.) APV for May 1-15 totaled Seventy Thousand Five Hundred Forty-Seven Dollars and Fifteen Cents (\$70,547.15). Payroll totaled Nineteen Thousand Three Hundred Five Dollars and Forty-Two Cents (\$19,305.42). Total APV for Sewage equaled Ninety Thousand Five Hundred Forty-Six Dollars and Forty-One Cents (\$90,546.41). Mr. McCoy moved to approve the claims. Mr. Richmond seconded. Motion carried 2-0.

APV for General Board of Works from May 1-15 totaled Forty Two Thousand Two Hundred Sixty-Two Dollars and Ninety-Five Cents (\$42,262.95). Payroll total One Hundred Nineteen Thousand Three Hundred Sixty-Eight Dollars and One Cent (\$119,368.01). Total APV totaled One Hundred Sixty-One Thousand Seven Hundred Thirty Dollars and Ninety-Six Cents (\$161,730.96) Motion carried 3-0.

Clerk-Treasurer Haney asked the Board to consider the BIS digital request, the details of which were sent in an email. The current audio recording equipment was bought in 2008 and needs to be updated. The total cost would be Two Thousand and Seventy-Seven Dollars (\$2,077). She said if this is split in Four (4) ways, the amount paid by the board of works would be for Five Hundred and Nineteen Dollars and Twenty-Five Cents (\$519.25). Mr. Richmond moved to approve the purchase. Mr. McCoy seconded. Motion carried 3-0.

Adjournment

There being no further matters to discuss, Mr. Richmond moved to adjourn. Mr. McCoy seconded. Motion passed 3-0. The May 20, 2019 meeting was adjourned at 5:40 p.m.

Mayor, Shon Byrum

ATTEST:

Clerk-Treasurer, Vicki Haney