

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY,
JULY 15, 2019

Regular meeting @ 5:00 p.m. Council
Chambers / City Hall / 113 E. Washington St.

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed all Board of Public Works and Safety members present

Mayor Shon Byrum
Mr. Bob McCoy
Mr. Bill Richmond

Additional Officials Present

Chris Martin, Waste Water Treatment Superintendent; Sean Bosworth, Streets and Parks Superintendent; Meeks Cockerill, City Attorney; Jon Reed, Police Chief; Dwayne Wiggans, Fire Chief;

Citizens Present

Brian Wagner, Ed Dunham; Darren Dunham; Eric Culberson and friend

Approval of the Minutes

Mr. Richmond moved to approve the minutes of the June 17, 2019 meeting as presented. Mr. McCoy seconded. Motion carried 3-0.

Public Concerns

Darren Dunham is building a house on what is currently a county parcel. He would like to keep it that way. It is a separate lot now, which adjoins Ed Dunham's lot. Darren Dunham presented his plans. He plans on breaking ground "pretty quickly." According to Superintendent Martin permission by the city to tap into the sewage system is not a problem. This would be a Five Hundred and Fifty Dollar (\$550) fee. The question is whether or not the board wants to allow it without annexation, or if they want to set a policy of annexation for those that want to use city services. Mr. McCoy said he doesn't have an issue with residents using city services and there are some who are already using trash services without having been annexed. He said it's still income. Mr. Richmond asked if it

wouldn't create a precedent. Mr. McCoy said it may be different if more people, such as an entire block or subdivision, wanted to hook on. Attorney Cockerill said in the past, administrations have always required people to be part of the city in order to hook up. Ed Dunham said there are not many parcels that are as close to the city as this one. He bought the parcel in 1972. Mr. McCoy doesn't have any issue with it. Mayor Byrum said he also doesn't have any problems with it. He said if he were running for Mayor again he may feel differently and he's not. He said Mr. Dunham's contributions to the City of Winchester have preceded him and the City is grateful for that. Mr. Richmond moved to allow Darren Dunham to tap into the sewage system without annexation. Mr. McCoy seconded. Motion carried 3-0. Attorney Cockerill said he would type up a letter on behalf of the Board of Works and get it to Darren Dunham. Clerk-Treasurer Haney said they would also need the fee to connect before they could move forward.

Sewage Affidavits and Demolition Assistant Applications

121 E Franklin Street

Mr. Eric Culbertson, owner of the property located at 121 E Franklin, brought forward a Sewage Affidavit requesting to be removed from sewage and trash billing because he has demolished the structure (house) on the property. Mr. Culbertson is also submitting an application for demolition assistance with the same property.

Mr. Richmond moved to approve the sewage affidavit for 121 E Franklin St. Mr. McCoy seconded. Motion carried 3-0.

Mr. McCoy moved to approve the demolition application for 121 E Franklin St. Mr. Richmond seconded. Mr. Culbertson stated he's planning to widen the driveway and enlarge the garage. Motion carried 3-0

131 E Franklin Street

Mr. Eric Culbertson, owner of the property located at 131 E Franklin brought forward a Sewage Affidavit requesting to be removed from sewage and trash billing because he is in the process of demolishing the structure (house) on the property. Mr. Culbertson is also submitting an application for demolition assistance with the same property. Mr. Culbertson stated his plan is to have the demolition completed on August 5, 2019.

Mr. McCoy moved to approve the sewage affidavit for 131 E. Franklin St. Mr. Richmond seconded. Motion carried 3-0.

Mr. Richmond moved to approve the request for application for demolition for 131 E Franklin St. Mr. McCoy seconded. Motion carried 3-0.

Mayor Byrum asked where funds for demolition assistance were coming from and wondered if it was coming from the Sidewalk fund. He asked if that fund was fine. Clerk-Treasurer Haney indicated they were receiving several requests; however the balance in the Sidewalk fund is approximately Sixty Thousand Dollars (\$60,000.00).

406 E Washington St and 522 E Washington St.

Wicks Pies Incorporated, owner of the properties located at 406 and 522 E. Washington Street, are intending to demolish the structures (houses) located on the properties. A sewage

application is being submitted for each property requesting the properties be removed from sewage and trash billing. Clerk-Treasurer Haney stated one property is paid up to date and the other has a promise to pay. Mr. McCoy moved to approve the sewage affidavits for 406 E Washington St and 522 E Washington St. Mr. Richmond seconded. Motion carried 3-0.

713 E Richmond Street

Michael Clevenger, owner of the property located at 713 E Richmond, is demolishing the structure (house) located on the property. Mr. Clevenger is submitting a sewage affidavit requesting the property be removed from the sewage and trash billing and submitting an application for demolition assistance.

Mr. McCoy moved to approve the demolition request application for 713 E Richmond St for Michael Clevenger. Mr. Richmond seconded. Motion carried 3-0.

Mr. Richmond moved to approve the sewage affidavit for 713 E Richmond St. Mr. McCoy seconded. The property is up to date with its payments. Motion carried 3-0.

Sidewalk Rehabilitation Assistance Application

Dianna Tucker, owner of the property located at 412 Browne St, is submitting an application for sidewalk rehabilitation assistance replacement. The application is completed. Mr. Richmond moved to approve the sidewalk replacement application for 412 Browne St. Motion carried 3-0.

Randolph Central School Corporation is being represented by Brian Wagner who explained the sidewalk located in front of the Winchester Field House on High Street is being repaired. He was told they can't put in an ADA (American with Disabilities Act) intersection from point A to point B unless it has a receiving one, so they may as well do it across the street at the corner of Thompson Street.

Mr. Richmond moved to approve the sidewalk replacement for the Randolph Central School Corporation application, including the ADA ramp at the corner of Thompson and High St. Mr. McCoy seconded. Motion carried 3-0.

966 E Short Street

966 E Short St was purchased by Jim Woolf on June 6, 2018. At that point, he filed a sewage affidavit; however the Board of Public Works and Public Safety never approved it. This is because they never saw it. There's an amount that's been certified to the property taxes. The Board needs to write off One Thousand Eight Hundred Seventy-Two Dollars and Seventy-Four Cents (\$1,872.74) because he obtained it from a certificate sale and they need to release it from the original tax sale back. However liens have since been filed on the property and there's a balance that needs to remain on it of Three Hundred Eighty-Four Dollars and Eight-Five Cents. (\$384.85) which Mr. Woolf owes. The account would need to be removed from the sewage and trash billing because the property is now being used for storage purposes only. Superintendent Martin inspected the property as well. The write off for the current balance would be One Hundred Seven Dollars and Ninety-Nine Cents (\$107.99). The total for both would be One Thousand Nine Hundred and Eighty Dollars and Seventy-Three Cents (\$1,980.73.)

Mr. McCoy moved to write off One Thousand Nine Hundred Eighty Dollars and Seventy-Three Cents (\$1,980.73) from 966 E Short St. Mr. Richmond seconded. Motion carried 3-0.

Wastewater Treatment Plant

Superintendent Martin said he gave the Board the revised version of the Wastewater Treatment Plant Budget for 2020. He explained he revised the project list for 2020 with the current numbers. He said he'd like to talk about this now, during the budget process instead of during November. He said he did correct the calculation of overtime as Councilor Loyd suggested during the Council budget workshop. Mayor Byrum asked what the 2015 Sewage Works Bond was. Superintendent Martin said it was the refinance of the bond that was created during the replacement of sewage lines located on Washington Street during the 2001 State Highway 32 project. Clerk-Treasurer Haney said the bond expires in 2021. Mr. McCoy said he was concerned about the leak at the lagoon. Superintendent Martin explained that they did the borings but if the lagoon leaks it will blow the budget. He said it scares him. Mr. McCoy said the hourly wage increase being proposed began with One Dollar Twenty-Five Cents (\$1.25) and now it's being considered for Fifty Cents (\$0.50). Superintendent Martin said yes and he absorbed most of that, including removing an employee. He says he would rather deal with any concerns now than later and if they think of any projects he's leaving out to let him know. Mr. McCoy asked if Short St project was still on hold and Superintendent Martin said yes, he thought they could bring it back in 2021 if all looks well. He'd like to put money back in the sewage works program and let the budget balance out.

Superintendent Martin said they failed their fish test last year, but they passed the last Three (3) consecutive tests. This puts them in a post-TRE program, where they test every Six (6) months for the duration of the permit.

The final blower was recently installed. They had a problem with VFD that was in place, and they'll probably end up replacing it.

Fire Department

Fire Chief Wiggans had nothing to report.

Police Department

Police Chief Reed had nothing to report.

Street Department

Superintendent Bosworth said he planned on asking the Council to put cameras up around Beeson Community Building, Southside Park and Goodrich Park. They'd been given an app to download on the phone and they can watch cameras on their phones. Police Chief Reed and Superintendent Bosworth would both have access and it would be tied to the wireless at the building. It would cost close to Twelve Thousand Two Hundred Fifty-Five Dollars and Fourteen Cents (\$12,255.14). He hoped the Beeson Farm would pick up the expense, but he wants to ask the Council first. They've put a lot of money into the clubhouse and he's frustrated with the vandalism. He doesn't want to take police resources and have them sitting outside the park all the time. The next step would be better lighting in the park. There is lighting at the bathrooms now. It's been a bit too hot for much vandalism lately, but Superintendent Bosworth is expecting

vandalism to pick up in the early spring and late falls. Mr. McCoy asked if this project could be done al la carte, with a few cameras at a time being installed. Superintendent Bosworth said he'd end up paying more in the long run. Mr. McCoy said it may be more palatable to the Council if the cost can be split up. Superintendent Bosworth agreed which is why he hoped the Beeson Farm account may be able to help. Mr. Richmond asked how the system worked and if it was stored for a certain amount of time. Police Chief Reed talked about cameras on the square and how citizens may be able to help identify people by giving public access to the app. The system could be expanded throughout the city and target high crime areas. Superintendent Bosworth said Beeson Community Building is in a residential area and residents have told him bad stories of things that have gone on there, specifically because it serves as a good hiding place now. Police Chief Reed said they could use Facebook and other social media platforms so people see its working and it deters crime. Mr. McCoy recommended bringing Angela Newman into the Council to explain it.

Superintendent Bosworth's explained that as far as his Sanitation budget goes, the trash truck will be paid off in November. He's looking at getting a chip and seal machine to repair the alleys damaged by the trash truck. He's found some good deals, but he's hoping to earmark some money so he's ready to move forward when a good deal comes up. Mr. Richmond asked about the County's chip and seal machine. Superintendent Bosworth said they've used it in the past, but it would be beneficial if they had one of their own. It also takes about Ten Thousand Dollars (\$10,000) in materials to repair a mile stretch of road, so he's also earmarked funds for that.

Concerns

Mayor Byrum said they have Five (5) properties that will be transferred to the City soon. The Council has approved Fifty Thousand Dollars (\$50,000) for the demolition of those properties.

There was a question about whether or not to discuss an employee situation in an open meeting, and it was decided they would not.

Accounts Payable

Clerk-Treasurer Haney presented the Accounts Payable Vouchers. APV for Sewage at the end of the month was Ninety-Five Thousand Four Hundred Fourteen Dollars and Seventy-Two Cents (\$95,414.72). APV for July 1-10 was Sixty Six Thousand Two Hundred Seventy-One Dollars and Fifty-Eight Cents (\$66,271.58). Payroll equaled Twenty Thousand Six Hundred Twenty-Six Dollars and Eighty-Nine Cents (\$20,626.89). Total APV equaled One Hundred Eighty-Two Thousand Dollars Three Hundred and Thirteen Dollars and Nineteen Cents (\$182,313.19).

Mr. Richmond moved to approve Sewage APV. Mr. McCoy seconded. Motion carried 3-0.

Clerk-Treasurer Haney presented APV for General Board of Works equaled Thirty-Nine Thousand Three Hundred Thirty-Five Dollars and Thirteen Cents (\$39,335.13) Payroll totaled One Hundred Eleven Thousand Seven Hundred Ninety-Nine Dollars and Ninety-Two Cents (\$111,799.92) Total APV for General Board of Works equaled One Hundred Fifty Thousand

Nine Hundred Thirty-Five Dollars and Five Cents (\$150,935.05). Mr. McCoy moved to approve APV for General Board of Works. Mr. Richmond seconded. Motion carried 3-0.

Adjournment

There being no further matters to discuss, Mr. McCoy moved to adjourn. Mr. Richmond seconded. Motion carried 3-0. The July 15, 2019 meeting was adjourned at 5:43 p.m.

Mayor, Shon Byrum

ATTEST:

Clerk-Treasurer, Vicki Haney