

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND
SAFETY MEETING MINUTES
MONDAY,
NOVEMBER 18, 2019

Regular meeting @ 5:00 p.m.
Council Chambers / City Hall
113 E. Washington St
Winchester, Indiana

Mayor Byrum called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

Pledge of Allegiance – Mayor Byrum
Moment of Silence – Mayor Byrum

The roll call showed all Board of Public Works and Safety members present

Mayor Shon Byrum
Mr. Bob McCoy
Mr. Bill Richmond

Additional Officials Present

Meeks Cockerill, City Attorney; Ron Loyd, Council Member; Jon Reed, Police Chief; Chris Martin, Wastewater Superintendent; Brian Pohlar, City Engineer; Dwayne Wiggans, Fire Chief and Sean Bosworth, Street/Park Superintendent

Citizen

Anthony Harless

Approval of the Minutes

Mr. McCoy moved to approve the meeting minutes of the October 21, 2019. Mr. Bill Richmond seconded. Motion carried 3-0

Public Concerns

The floor was opened to public concerns.
There being none the floor was closed.

Fire Department

Dwayne Wiggans, Fire Chief, asked the board if they had any questions about his monthly report. He said that Amber Privet, who was once an employee with the City, would like to come work for the Fire Department again in a part-time position.
Mr. Richmond moved to approve the hiring of Amber Privet part-time. Mr. McCoy seconded. Motion carried 3-0.

Police Department

Jon Reed, Police Chief, wanted to inform the board that an officer had a motor vehicle accident in Indianapolis not long ago. He said that in their opinion the car is not worth fixing; it is going to cost more to fix than what the vehicle is worth. He explained that the vehicle was towed, and that VanNote's Wrecker Service paid the release fee and the tow fee for the vehicle. Chief Reed stated that Van Note's Wrecker Service would like for the City to sign the vehicle over to him in lieu of the towing and storing cost for the vehicle. Mr. Richmond motioned that the vehicle be transferred to VanNote. Mr. McCoy seconded. Motion carried 3-0.

Chief Reed stated the Police Department is participating in no shave November, and the money raised during that will be donated. Shop with a cop is going to be combined with the Fire Department this year for the first time. December 11, 2019 the Fire Department and Police Department will have a combined Christmas party.

10 signs will be purchased and used for the Neighborhood Watch Program. The funding for the signs will be disbursed from the Walmart Community Grant which was deposited into the Shop with a Cop fund.

Street Department

Staff at the street department are still chasing leaves and started hanging Christmas decorations as well as gearing up for snow. A meeting to discuss the INDOT (Indiana Department of Transportation) Community Crossing Matching Grant (CCMG) for Street Paving for 2020, will be held on November 19, 2019. Paving companies are behind, and the street paving approved for 2019 will not be completed until the spring of 2020. Brian Pohlar, City Engineer, explained that Beech Street, Maple Street, Sixth Street, Fourth Street and Union Street has been contracted, and paving will begin in the early spring; the project must be completed by May, 2020 so that the grant can be closed. Middle School Road and Industrial Drive will be done next year.

Wastewater Treatment

Superintendent Martin reported at Overmyer Blvd there is a bad connection that is being dug up. When placing a tv camera down the pipe they discovered that about 100 feet of pipe was missing, so they are going to go ahead and fix it while they are down there. The return pumps have arrived at the plant. Mr. McCoy said that he read through the reports from HWC for the property located at 865 Western Avenue, and the measurements of the pumps seem to be the right size. He is wondering where they are getting the infiltration that is causing the pump to break, but there is no way of knowing that without spending more money. Superintendent Martin said that he believes that they would probably have to do a smoke test of the system, and that he is guessing it would cost a minimum of Two Thousand Dollars (\$2,000.00) to do that for a residential property. Mr. McCoy stated that the City did their part and inspected the property and got the information from HWC, but he doesn't feel like it should be at the City's expense to pay to replace the pump.

Accounts Payable

Sewage accounts payable vouchers (APV) for the end of October totaled One Hundred Fifteen Dollars and Ninety-One Cents (\$115.91). November 1st through November 13th APV totaled Thirty-Nine Thousand Five Hundred Twenty-Six Dollars and Eighteen Cents (\$39,526.18). Payroll APV totaled Eighteen Thousand Seven Hundred Eighty-Eight Dollars and Seven Cents (\$18,788.07). Total APV equaled Fifty-Eight Thousand Four Hundred Thirty Dollars and Sixteen Cents (\$58,430.16).

Mr. McCoy motioned to approve the accounts payable vouchers. Mr. Richmond seconded. Motion carried 3-0.

General Board of Works APV November 1st through November 13th totaled Thirty-Nine Thousand Six Hundred Ninety-Eight Dollars and Eighty-Three Cents (\$39,698.83). Payroll APV totaled One Hundred Thirty-Six Thousand Three Hundred Fifty-Two Dollars and Forty-One Cents (\$136,352.41). Total APV equaled One Hundred Seventy-Six Thousand Fifty-One Dollars and Twenty-Four Cents (\$176,051.24).

Mr. McCoy moved to approve total APV. Mr. Richmond seconded. Motion carried 3-0.

2020 Wastewater Budget

Clerk Treasurer Haney asked that the board consider adopting the 2020 Wastewater budget. Chris Martin said that the only difference from the 2019 budget is the full-time employee hourly wage increase in the amount of fifty cents (\$0.50). He stated that the bottom dollar amount from the 2019 budget is the same and that he just moved expenses around within his budget from last year to accomplish what needed to be done for the 2020 budget year.

Mr. McCoy moved to approve the Wastewater budget for 2020. Mr. Richmond seconded. Motion carried 3-0.

Write-Off Sewage Accounts

Clerk-Treasurer Haney is requesting that the board write-off (forgive) the delinquent amounts on the following properties: 213 Short, 534 S West, 518 N West, 221 Sixth, 966 E Short, 522 E Washington, 843 N Meridian, 304 S Meridian, and 214 W South. The total write-off amount includes sewage, trash, and mowing liens totaled Forty-Five thousand Six Hundred Ninety-Five Dollars and Eighty Cents (\$45,695.80). Clerk Treasurer Haney explained that she is requesting that 221 Sixth Street be wrote off because the liens were not filed in between the sheriff sale and the tax sale. Also, she wanted to explain the reason for wanting to write-off for 304 S Meridian. Superintendent Martin and Haney failed to present the property to the board before the owner had begun the demolition of the property.

Mr. McCoy motioned to approve writing off Forty-Five Thousand Six Hundred Ninety-Five Dollars and Eighty Cents (\$45,695.80). Mr. Richmond seconded. Motion carried 3-0.

Adjournment

There being no more business to discuss, Mayor Byrum motioned to adjourn. Mr. Richmond seconded. Motion carried 3-0. The November 18, 2019 Board of Public Works and Safety meeting adjourned at 5:26 p.m.

Mayor, Shon Byrum

ATTEST:

Clerk-Treasurer, Vicki Haney