

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
THURSDAY, FEBRUARY 20, 2020

Regular Meeting @ 4:00 p.m.
Council Chambers/City Hall/113 E Washington St.

Mayor McCoy called the meeting to order and presided over the meeting. Clerk-Treasurer, Kerry Sayre, recorded the minutes.

The roll call showed all Board of Public Works and Safety members present.

Mayor Bob McCoy
Mr. James Michael
Mr. Ron Loyd

Additional Officials Present

Chris Martin, Wastewater Treatment Superintendent; Shean Bosworth, Streets and Parks Superintendent; Jon Reed, Police Chief; Dwayne Wiggans, Fire Chief; Meeks Cockerill, City Attorney

Citizens Present

Austin Highlen, Brian Pohlar, Tony Gant, Steve Sweet, Jeff Meinders, Brian Ballenger

Approval of Minutes

Mr. Ron Loyd moved to approve the meeting minutes for the Board of Public Works and Safety meeting on January 16, 2020. Mr. Jim Michaels seconded. Motion carried 3-0.

Police Department

Chief Reed invited 2 young ladies to the Board of Public Works and Safety meeting to be honored by the Winchester Police Department. Samantha and Rebecca Driskill made Sergeant Highlen aware that they saw his police K-9 dog, Ix, had gotten loose. The girls were helping Sergeant Highlen find Ix when they advised Sergeant Highlen to look in the pool behind his house. Upon Sergeant Highlen entering the area, he saw paces of paw prints that looked like Ix was attempting to get back to Sergeant Highlen's yard when he slipped into the water. Officer Highlen pulled Ix out of the water and took him to Dr. Howel, where he was treated for hypothermia. The Police Department presented Samantha and Rebecca Driskill with a patch from the Police Department, a letter, and a gift card to the House of Flavors to thank them for their assistance with rescuing our K-9 officer, Ix.

Street Department

The street department decided to go with the street sweeper bid from Brown Equipment for one hundred sixty-five thousand dollars (\$165,000.00). After the trade-in of the old trash truck and street sweeper, the purchase amount for the new street sweeper is one hundred ten thousand dollars (\$110,000.00). Council has approved that fifty-five thousand dollars (\$55,000.00) be taken out of the sewage budget, and fifty-five thousand dollars (\$55,000.00) be taken out of the MVH budget.

Surplus Property

Council authorized the Mayor, Bob McCoy, to sell the surplus property for the City of Winchester. Matt Tarter Realty Auction services is who the city is going to be using to get rid of this property. The list of disposal properties consist of a: fire truck, backhoe, ambulance, and the command trailer.

Sewage Department

Lagoon Bids

The first bid that was opened came from Cobalt Civil. The lump sum bid is one hundred eighty-five thousand two hundred dollars (\$185,200.00), and the mandatory alternate lump sum bid is six thousand one hundred eighty dollars (\$6,180.00). C & HM Excavating Incorporated is the second bid that was opened by Mayor McCoy. The lump sum bid price is one hundred eighty-five thousand eight hundred sixty-two hundred dollars (\$185,862.00), and the mandatory alternate lump sum is two thousand five hundred dollars (\$2,500.00). These bids are going to be taken under advisement by Brian Pohler, HWC.

Mr. Ron Loyd moved to make a motion to allow Mayor, Bob McCoy, to award the lagoon bids upon the approval of HWC. Mr. James Michael seconded. Motion carried 3-0.

Sewage Affidavit

Mr. Brian Ballenger, owner of the property located at 327 Union St, has filed a sewage affidavit requesting that the Board of Public Works and Safety members take his property off the sewage and trash billing because there is no one living in the home any longer. Mayor McCoy stated that the problem with the property is that it has been condemned and the City employees are not going to go into a property that is condemned, so we are not capable of inspecting the property. Mr. Ballenger stated that he would like to sell the property, but he also has someone who is interested in the property to tear down and he might just donate the property to him to tear down. Mayor McCoy stated the major issue with the property is that it is condemned and needs to be taken down. Mr. Ballenger stated that right now the building is just being used for storage, and that he has boarded everything up so that no one can get into the property. Mr. Jim Michaels asked Chief Reed if there had been any police calls down at the property recently, and Chief Reed's response was that there haven't been any calls since the house was condemned. Chief

Wiggans stated that there was a fire there a couple months ago, but it was very minimal. Mr. Ron Loyd asked if the City had any leverage to ensure that the property was taken care of, if they would decide to approve the application. Mayor McCoy stated that the citizens would have 6 months to tear the property down and they would have to pay a one hundred and twenty (\$120.00) fee. Mr. Ron Loyd and Mr. James Michael both agree that the applicant needs to pay the \$120.00 application fee because the approval for the abatement is premature unless the fee is paid.

Mr. Ron Loyd moved to table this sewage affidavit until the property owner pays the required fee. Mr. James Michael seconded. Motion carried 3-0.

Tony Gant, owner of 238 E North St, is wanting assistance with demolition of the property. Councilor Loyd stated that there is a portion of the application that is not filled out and he doesn't feel like it should be approved without the whole application being filled out. Chris Martin, Wastewater Superintendent, stated that the box should not be included on this application because he uses it for the calculation of the sidewalk reimbursement.

Councilor Michaels moved to approve the demolition of property application upon striking out the box that is not needed for the approval of the demolition application. Mr. Loyd seconded. Motion carried 3-0.

Police Department

Chief Reed stated that the cars are expected to be at John Jones car lot between February 21, 2020 and March 03, 2020. Once they arrive at the car lot, then they will install all the necessary equipment for the cars. Mr. Jones was estimating that it would be about a week before the cars are ready once their lot receives the cars. Hydrojet signs will be doing the stripe package for the vehicles. The quote the police department got from Hydrojet was for 6 vehicles at around two thousand four hundred dollars (\$2,400.00).

Fire Department

There will be an ambulance billing meeting on February 21, 2020 for general questions and information about how the ambulance billing works.

Street Department

Mayor McCoy suggested that we look into increasing the fee for trash pick-up and that we should get a rate study done beforehand. Shean Bosworth stated that he would like to look into adding some places to the trash route to help bring in some revenue for the sanitation department.

New Business

There was a DNR grant that has opened up that the City could apply for to help cover the cost of the manhole by the fourth street bridge. Will Street and Brown Street were submitted to community crossing, which is a street pavement grant.

Accounts Payable Vouchers (APV)

Total APV equaled two hundred thirty-six thousand six hundred forty-five dollars and thirty-five cents (\$236,645.35). Of that total, January end of month APV totaled five thousand five hundred sixty-eight dollars and seven cents (\$5,568.07). February 1st through February 13th APV totaled two hundred thirty-one thousand seventy-seven dollars and twenty-eight cents (\$231,077.28). Payroll APV total was thirty-four thousand seven hundred eighty-six dollars and sixty-three cents (\$34,786.63.) Councilor Loyd asked Chris Martin about the claims for Williams Automation and Control and Xylem Water Solutions. Mr. Martin responded by saying that the claim for Williams Automation and Control was approved by the last administration and that it was for the lights that were being put in the basement at the Wastewater Treatment Plant. Xylem Water Solutions is for the lift station pumps; he also stated that there will be another claim that comes through the next month's meeting because they like to keep an extra pump on hand and the one that was bought this month has already been used. Mr. Martin pointed out that these pumps are pretty much interchangeable between about 6 different lift stations in town. Councilor Loyd moved to approve the APV totaling \$236,645.35. Councilor Michael seconded. Motion passed 3-0.

Adjournment

There being no further matters to discuss, the meeting was motioned to adjourn. Councilor Michael motioned to adjourn the February 20, 2020 Board of Public Works and Safety meeting. Councilor Loyd seconded. Motion carried 3-0. Therefore, the February 20, 2020 Board of Public Works and Safety meeting was adjourned at 5:13 p.m.

Mayor, Bob McCoy

ATTEST: _____
Clerk-Treasurer, Kerry Sayre

